

2018 Annual Report

Library Board President – Roger Bartley
Library Director – Tom Dillie
Fiscal Officer – Christina Davies

In 2018 the library saw improvements in technology, increased checkouts of downloadable content, new programs for children and teens, and improvements to the library's physical plant including new outdoor lighting. We said farewell to Youth Services Librarian Kelly Chaplin as she moved on to a larger library, and welcomed Sarah Pearson in her place. We continue to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, downloadable materials, programs, services, and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

In 2018

- You checked out or renewed library materials 221,991 times.
- You downloaded 15,862 e-books, audiobooks, CDs, and movies—a 29% increase over 2017.
- You visited the library 94,750 times.
- You asked 16,316 reference questions of library staff.
- The Library loaned 52,353 items to patrons at other Ohio libraries.
- You borrowed 18,651 items from other Ohio libraries.
- The Library acquired 5,845 items for you to check out and enjoy.

Keeping you connected—online and in the community

In 2018 the library replaced all the public computers with newer, faster machines, and updated the Microsoft Office suite of productivity software. In addition, the library's free wi-fi network was completely rebuilt, and we added wireless printing for your convenience when using your mobile devices. Improvements to network hardware behind the scenes made the library's computers faster and more secure. The library offers downloadable books, audiobooks, music, and movies to you for free through the Ohio Digital Library and Hoopladigital.com. Lynda.com provides comprehensive online job training for you in the library, at home, or on the go. Databases from the Ohio Web Library provide online access to magazines and journals, genealogy resources, encyclopedias, car repair guidance, hobby and craft information, and reference books. The Library has a variety of meeting and study rooms for your use and makes those rooms available for private functions as well as public meetings.

In 2018

- The library was open 310 days and 2718 hours.
- You logged on to internet computers at the Library 11,259 times: over 36 times a day.
- You connected to library wi-fi over 6935 times.
- You used the study rooms over 640 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, D.A.R., SPARK, RTIP, Salvation Army, Sons of the American Legion, Minerva Historical Society, Good News Club, D&D gamers, and many others, booked the meeting rooms 233 times.

Service to Youth

The Library offers varied story times for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also provides class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite school, the YMCA Preschool, and area homeschoolers.

In 2018 Library staff provided:

- 789 scheduled class visits to the Library—17,202 students served.
- 257 visits by library staff to classes at local schools—4328 students served.
- 83 story times for children of various ages—1,820 children and caregivers served.
- 75 different Summer Reading events—2,124 children and caregivers served.
- 69 after school programs—796 teens and tweens served.
- 107 other youth programs—2,881 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program, and offers the 1000 Books Before Kindergarten reading challenge to encourage early literacy skills.

Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF currently receives 1.68% of the State's General Revenue Fund. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's Budget Commission.

2018 Revenue	Percent	Amount
Public Library Fund (PLF)	97.1%	\$663,798
Fines and Fees	1.2%	\$ 8,808
Contributions	.9%	\$ 6,752
Miscellaneous	0.2%	\$ 1,178
Investment Earnings	0.4%	\$ 2,989
Total	100.0%	\$683,525

2018 Operating Expenditures		
Salaries and Benefits	66.4%	\$417,610
Library Materials	11.0%	\$ 69,263
Purchased Services	17.3%	\$108,925
Other	3.0%	\$ 18,831
Supplies	2.3%	\$ 14,635
Total	100.0%	\$629,264

2018 Capital Expenditures		
Maintenance and Repair	28.2%	\$ 11,769
Land Improvements	7.8%	\$ 3,265
Furniture and Equipment	64.0%	\$ 26,625
Total	100.0%	\$ 41,659

Generous Support

The Library appreciates your generosity in donating to help provide library programs and services. Please consider the Library when you plan your annual giving.

In 2018 Library patrons and local businesses gave targeted donations totaling \$2,800.

- Library book sales and anonymous donations provided \$3,952.
- Patrons donated 413 books, CDs, DVDs, and audiobooks to the Library's collection.