

**Minerva Public Library  
Finance Committee Meeting Minutes  
November 16, 2015 6:00 pm in the library Board Room**

**Call to Order: 6:05**

**Present:** Roger Bartley, Library Director Dillie, Fiscal Officer Smith, Dick Rutledge arrived at 6:15.

**Review Draft Permanent Appropriation for 2016:** Director Dillie and Fiscal Officer Smith reviewed the proposed budget. A budget summary and detail as well as explanatory documents were included in the packet. The increase in PLF revenue in 2015 and the estimated increase for 2016 leaves the library in a good position both annual receipts and carry-over. The proposed budget, as usual, is based on the current year budget which proved adequate to cover both predicted and unexpected expenses. The materials budget remains at \$100,000 although we have not spent it out in either 2014 or 2015. Expenses for both electricity and natural gas are well below budget which provides a welcome savings. The 2016 appropriation includes a 3% raise for all hourly staff with an equivalent service award for the Director. The wage history detail included in the package notes the effective cuts staff experience in their wages from 2009 through 2013. While the library can not make up the shortfall, and has never committed to do so, we can afford a more substantial raise for the coming year. 3% was the common raise here between 2000 and 2008; it is not a trend we will continue now. However, it is a manageable choice for 2016. General discussion about the proposal followed and the Committee agreed that this draft should be brought to the Board for its approval.

**Adjourn: 6:30 pm**