

**Minerva Public Library
Board of Trustees**

August, 2021

**Regular Board Meeting
Packet**

Minerva Public Library Board of Trustees
August, 2021 Regular Meeting
August 26, 6:30 pm in the Community Meeting Room

Call to Order
Adjustments to the Agenda
Public Participation

Minutes: Approve minutes of the July 22, 2021 Regular Board Meeting.

Ongoing Business

Mr. Dillie will provide updates on the following topics.

Ohio Governor's Imagination Library Update:

Library Service During Pandemic Update:

Air Conditioning Update: AC went out following a power outage on the 08/12; tech from Standard was out on the 08/12 and got it started again. Another compressor has died, leaving two usable compressors in one unit and one compressor in the other. AC was out again on the 08/14 and Standard was able to remotely start it again the morning of the 18th. Standard ordered the replacement condensers six weeks ago, and they have still not arrived in Canton.

Fiscal Officer's Report

PLF Distribution: The August 2021 PLF receipts are \$57,256, 18% less than the \$70,084 received in August, 2020. However, last year's receipts were inflated because of the delay in the income tax collection. This month's distribution is almost 13% above the December 2020 estimate

2021 General Revenue Net Operating Position

May Revenue =	\$66,911	Total Year-to-Date Revenue =	\$303,225
May Expenses =	<u>\$39,723</u>	Total Year-to-Date Expenses =	<u>\$320,937*</u>
Difference	\$27,188		-\$ 17,712

June Revenue =	\$85,597	Total Year-to-Date Revenue =	\$388,821
June Expenses =	<u>\$66,828</u>	Total Year-to-Date Expenses =	<u>\$467,765**</u>
Difference	\$18,769		-\$ 78,944

July Revenue =	\$80,077	Total Year-to-Date Revenue =	\$468,899
July Expenses =	<u>\$38,511</u>	Total Year-to-Date Expenses =	<u>\$606,276**</u>
Difference	\$41,566		-\$ 62,623

Operating Expenses as Percentage of Appropriation as of July 31

<u>2021 Appropriation*</u>	<u>Current 2021 Expenses**</u>	<u>As Percentage</u>
\$813,910	\$606,276	66%

*includes \$100,000 total transfer out to Capital

**includes \$180,000 total transfer out to Capital

Chase Bank Account: Fiscal Officer Davies will provide an update on options for reallocating the money deposited at Chase.

Visiting UAN Clerk Update:

New Business

Executive Session: the Board will enter Executive Session to discuss the job performance of a library employee.

Motion: Second: Time:

Roll Call: __Bartley __Beard __Birks __Miller __Repella __Ruff __Rutledge

Motion to return to meeting: Second: Time:

Correspondence

None this month.

Director's Report

Accept monthly reports from the Director, and the Youth Services Manager, which are included in the packet.

Library Statistics: July door count was 3159, 32% higher than July last year. But 43% less than July, 2019. July checkouts were 8.5% above last year's, and renewals were up 4.8%. In-house circ was up 6.6% which included the largest number of Hoopla checkouts ever at 775. Total circ was up 11% and was 67% of July, 2019 total circ.

Acknowledge Gifts

Restricted Business Contributions to the General Fund **\$1675.00**

Received this year in support of summer reading

Restricted Individual Contributions to the General Fund **\$ 00.00**

Unrestricted Individual Contributions to the General Fund **\$ 680.16**

Received in May, June, and July

Includes: \$120 from Richard Myers for adult books; \$50 from Karla Bolanz for youth programs; \$100 from Chris and Dave Mikes for audio books in memory of Kay Hannah; \$100 from Jean Culp for adult books; and \$218.80 from JDZ sales for the sale of library discards.

In-kind Gifts July

Anonymous

2 hardcovers; 4 trade
paperbacks; 4 mass market
paper backs; 30 DVDs; 1
videogame

Adjourn

The next Regular Board Meeting will be held on September 23, 2021 at 6:30 pm in the library Board Room.

**Minerva Public Library Board of Trustees
Minutes of the July, 2021 Regular Meeting
July 22, 6:30 pm in the library Board Room**

Call to Order: Mr. Bartley called the meeting to order at 6:35.

Attendance: Trustees Roger Bartley, Virginia Birks, Becky Miller, Sarah Repella, Dick Rutledge; Library Director Tom Dillie.

Approve Agenda: Mr. Bartley wished to add a discussion of the Fiscal Officer's job performance since the last Board Meeting. Mr. Dillie had information about a SEO service the library plans to add to discuss under New Business. Ms. Birks moved to approve the agenda as adjusted and approve the consent calendar as presented. Ms. Repella seconded. Motion was approved unanimously.

Public Participation: none

Minutes: Approve minutes of the June 22, 2021 Regular Board Meeting. Accept minutes of the June 29, 2021 Finance Committee Meeting.

Ongoing Business

Mr. Dillie provided updates on the following topics.

Ohio Governor's Imagination Library Update: As of the end of June, 196 out of 294 eligible children, 67%, are registered with the Imagination Library. That's a better registration rate than any other library district in Stark County.

Library Service During Pandemic Update: patron traffic remains lower than it was before the pandemic. Mr. Dillie plans to restore staff to full hours of work on August 23; however, the hours open will remain at the current reduced schedule. The very little traffic in the two evenings the library is open is no argument for adding two more open evenings. And the low traffic after lunch time on Saturday is no case for returning that day to a 10-5 schedule.

Ohio Biennial Budget: The new biennium budget does maintain the PLF at 1.7% of General Revenue. It does not include continuing authorization for public Boards to act in virtual meetings. Boards may certainly offer virtual access to their meetings, but Board members may only observe if they attend virtually. The Library Fiscal Officer or Director may attend virtually and participate as usual because they are not members of the Board.

Air Conditioning Update: the AC was out from June 19 to June 29. Fortunately the weather was mild much of that period; however, the temperature did get up to 80 upstairs on June 21 and 28, so the library closed at noon both days. Since the service call on the 29th, the air conditioning has been working.

Fiscal Officer's Report

Fiscal Officer Davies submitted a written report (Attachment A) the afternoon of this Board meeting, but did not attend. The information in the report was discussed by the Trustees. However, because no supporting financial information was provided, the Trustees chose not to accept the Fiscal Officer's report this month. Christina has been coming into to the library to work and has worked with the UAN Visiting Clerk authorized at last month's Board meeting, and Mr. Dillie and Mr. Bartley had a phone conversation with that consultant just before this evening's meeting. The consultant described some of the problems she had helped Christina solve and expressed confidence that Christina is able to complete the work. General discussion among the Trustees concerned the lack of financial reports, and the delay in closing months. While the surprising increase in PLF revenue makes us confident that current revenue is well ahead of expenses, the Director and Board are in the dark as to the status of individual fund accounts.

PLF Distribution: The July 2021 PLF receipts are \$78,370, 22% more than the \$64,025 received in June, 2020. The Stark County Auditor's Office issued a new PLF distribution estimate for 2021 following the new revision of the Ohio Dept. of Taxation estimate for this year and including the actual receipts for the January through June. Minerva's new 2021 estimate for PLF receipts for Stark County is \$582,613, a 23% increase over the \$473,640 original estimate that was used for this year's budget.

New Business

Landscaping Project: Mr. Dillie shared with the Board a photo of the proposed fountain for the patio area and the price quote from Down to Earth Landscaping. Trustees liked the look of fountain, but Ms. Miller raised the question of whether the patio is used by anyone. Its location at the far end of the building is not easily accessible, and the library does not use it for programs. Ms. Miller suggested that reorienting the library's entrance to face that way, and swapping parking lots with the elementary school is worth thinking about. There was general discussion among the Trustees about this idea, which would require reorganizing the main floor. For the immediate future, Mr. Dillie suggest having the landscapers remove the waterfall feature and reduce the size of the landscape beds without installing a fountain. There was general agreement to proceed that way.

Library Staffing Update: As mentioned earlier in the meeting, the library staff will return to full hours of work on August 23, and thus the Sharedwork program will be suspended. This year's budget included two of the three part-time positions

open at the end of 2020. Those positions remain unfilled. The return to full staffing should provide enough hours of work to manage any increase in traffic once school starts. However, it would be helpful to have another substitute or two who could work during the day.

Chase Bank Account: The library now has its savings and checking accounts and one CD with Chase Bank. Chase will close its Minerva Branch in October. Mr. Dillie said that he thought it was important to have the accounts in town which means moving them to Consumers Bank and Huntington; CDs could be maintained online with Chase. Mr. Rutledge inquired whether the Credit Union would be an option for library accounts. The Fiscal Officer will look into that.

Correspondence

None this month.

Director's Report

Accept monthly reports from the Director, and the Youth Services Manager, which are included in the packet.

Library Statistics: Since the library building was closed last year until June 16, comparing 2020 to 2021 would not be useful. In comparison to June, 2019, last month's door count was 58%, a much better percentage than we have seen for months. In-house circ was 77% of 2019's, and total circ was 76%--very consistent with the trend so far this year.

Acknowledge Gifts

Information on monetary gifts was unavailable for this meeting

In-kind Gifts June

Anonymous

4 trade paperbacks; 2 mass
market paper backs

Adjourn: the meeting adjourned at 8:00.

The next Regular Board Meeting will be held on August 26, 2021 at 6:30 pm in the library Board Room.

Attachment A—Minutes of the July 22, 2021 MPL Board Meeting

July 22, 2021

Minerva Public Library

Fiscal Officers Report

Fiscal Officer received the note from the Finance Committee and has been working to catch up after the error in April. The April error and adjustment to correct was made today. The data entry will be done next week to enter the accounts payable for May and June. That is the reason the financials are not in your packet.

1. The letter dated 6/24/2021 all items have been addressed. I still have boxed files at home to bring in. A letter from my primary care physician is in the mailbox of the library director.
2. Mary Ellen Gooding, UAN clerk, contract service, I had a phone call this am from 9-11 am. We fixed the mistake and discussed a list of things that will need to be updated in August. She stated she is writing a full report to Mr. Dillie
3. Christina moved back to the library July 12, 2021

Financials

All bills are paid to date. Chase has our checking, savings and a CD = \$493,907.09. Consumers has \$228,473.32 in CD's as of today. (Copy of bank statements enclosed).

All taxes were paid for Sales and Use Tax, PR taxes etc. The library had received a notice the Department of Taxation had not received the sales tax for 7/1/20-12/31/20. They billed us \$2987.78 and we owed only \$2.39. I appealed the claim with the proof of documentation and won. The Sales and Use Tax for 1/1/21-06/30/21 has been submitted and processed.

Shared Work, I have had no issues with the last 3 weeks submitting. I have heard no complaints from the staff.

The Bureau of Workman's Comp fell out of the prime premium rate, it was my error I missed putting in the Annual Payroll number for 2020. This has been fixed, our new Comp Management is Sedgwick Claims Management Center. We have a cheaper rate.

The 80,000.00 transfer from last months meeting was added to the budget, transferred into capital and the PO's were issued. The amended appropriation was sent to our three counties.

New Business:

Chase Bank our local bank is closing the Minerva Branch this fall. I will be closing our PO Box next week. I have reached out to Dick, Roger and Tom about moving the funds to Consumers National Bank. I will bring the recommendation to the board next month.

Based upon review with Mary Ellen Gooding today, we will be working together again in August. I have a list to work on but my main priority is to get the data put in, balanced and closed May-July before I begin the process.

Personal:

I am sorry I am not with you, I thought yesterday was Thursday and made a commitment to keep my granddaughter tonight thru Sunday.

Respectfully

Christina

Office Supplies	63.67
Dues/Membership	1,507.00
Postage	4.80
Natural Gas	263.05
Property Mtn/Repair Supplies and Parts	42.16
Rents/Leasing	426.65
UAN	
Audit	
Other Communications	
Other Purchased and Contract Services	363.74
Information Tech	475.78
Taxes-property	
resale	
Educational	
Furniture/Equipment-Sweeper	
Trash	112.00
Total General Expenses	<u>38,510.83</u>

Capital:	
Transfer In	3,982.00
Maintenance and Repair	
Land	1,846.00
Furniture	5,828.00
Total Expenses	<u>38,510.83</u>

	<u>44,338.83</u>
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<i>Ending Cash Balance:</i>	
Checking/Cash on Hand	354,707.77
Savings (Chase)	22,063.64
Certificates of Deposit (CNB)	0.00
Certificates of Deposit (Chase)	15,982.73
Petty Cash/Registers	271.00
Total	<u>393,025.14</u>

Capital Reserve

	354,707.77
	22,063.64
	228,484.83
	103,232.42
	271.00
	<u>708,759.66</u>

7/1/2021 General Fund Position	
Income	80,077.10
Expense	44,338.83
Difference	<u>35,738.27</u>

Fiscal Year To Date as of 07/31/2021	
General Fund Position	
Income	467220.56
Expense	375752.63
Difference	<u>91,467.93</u>

Minerva Public Library

**April, May, June, July 2021
Financial Reports**

**Submitted for the August
2021 Board Meeting**

April Financials

Revenue Status

Appropriation Status

Bank Reconciliation

Fund Status

MINERVA PUBLIC LIBRARY, STARK COUNTY
Revenue Status
By Fund
As Of 4/30/2021

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$35.00	\$1.22	\$33.78	3.486%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$473,640.00	\$176,233.29	\$297,406.71	37.208%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$125,880.00	\$46,876.05	\$79,003.95	37.239%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$15,100.00	\$5,543.61	\$9,556.39	36.713%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$0.00	\$143.85	-\$143.85	0.000%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$250.00	\$1.15	\$248.85	0.460%
1000-310-0314	Patron Fines and Lost Item Income{LOST CARD FEE}	\$50.00	\$2.00	\$48.00	4.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$2,500.00	\$721.41	\$1,778.59	28.856%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$2,500.00	\$562.15	\$1,937.85	22.486%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$700.00	\$192.00	\$508.00	27.429%
1000-611-0000	Restricted Contributions - Individuals	\$3,612.50	\$0.00	\$3,612.50	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,000.00	\$1,575.00	-\$575.00	157.500%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$2,000.00	\$1,193.60	\$806.40	59.680%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$1,078.40	\$3,921.60	21.568%
1000-820-0000	Sale of Supplies for Resale	\$250.00	\$18.28	\$231.72	7.312%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$600.00	\$0.00	\$600.00	0.000%
1000-871-0000	Refunds for Overpayment	\$50.00	\$16.56	\$33.44	33.120%
1000-872-0000	Insurance Reimbursements	\$100.00	\$2,154.75	-\$2,054.75	2154.750%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$633,267.50	\$236,313.32	\$396,954.18	37.317%

Revenue Status

By Fund
As Of 4/30/2021

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.0000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.0000%
4001-931-0000	Transfers - In	\$100,000.00	\$100,000.00	\$0.00	100.0000%
Fund 4001 Sub-Total:		\$100,000.00	\$100,000.00	\$0.00	100.0000%
Report Total:		\$733,267.50	\$336,313.32	\$396,954.18	45.865%

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

By Fund
As Of 4/30/2021

Fund: General
Pooled Balance: \$156,891.24
Non-Pooled Balance: \$227,715.64
Total Cash Balance: \$384,606.88

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-100-590-2020	Other - Other(Covid 19 Grant Expense)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-100-0001	D Salaries/(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries/(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$88,966.00	\$0.00	\$21,929.02	\$67,036.98	24.649%
1000-110-110-0002	D Salaries/(MANAGERS)	\$0.00	\$0.00	\$41,953.00	\$0.00	\$11,002.12	\$30,950.88	26.225%
1000-110-110-0003	D Salaries/(NON-PROFESSIONALS)	\$0.00	\$0.00	\$200,315.00	\$0.00	\$48,521.32	\$151,793.68	24.223%
1000-110-110-0004	D Salaries/(SUBSTITUTES)	\$0.00	\$0.00	\$2,500.00	\$0.00	\$1,362.78	\$1,137.22	54.511%
1000-110-110-0005	D Salaries/(SERVICE WORKERS)	\$0.00	\$0.00	\$12,892.00	\$0.00	\$3,356.02	\$9,535.98	26.032%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$47,252.52	\$0.00	\$12,469.78	\$34,782.74	26.390%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$5,026.08	\$0.00	\$1,103.09	\$3,922.99	21.947%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$34,372.00	\$23,657.00	\$10,715.00	\$0.00	31.174%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$385.00	\$257.12	\$127.88	\$0.00	33.216%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,370.00	\$1,070.00	\$300.00	\$0.00	21.898%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-300-2017	Purchased and Contracted Services(RESTRI DOLLY PARTON LIBRA)	\$0.00	\$0.00	\$1,475.00	\$0.00	\$0.00	\$1,475.00	0.000%
1000-110-300-2019	Purchased and Contracted Services(Mental Health FA grant pr)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$3,000.00	\$1,850.00	\$230.00	\$920.00	7.667%
1000-110-450-0015	Supplies/(PROGRAMMING SUPPLIES)	\$0.00	\$0.00	\$3,500.00	\$2,786.68	\$713.32	\$0.00	20.381%
1000-110-451-0007	General Administrative Supplies/(OFFICE SUPPLIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries/(NON-PROFESSIONALS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets/(ADULT DEPT. BOOKS)	\$0.00	\$0.00	\$20,000.00	\$3,552.24	\$6,157.91	\$10,289.85	30.790%
1000-120-411-2000	Books and Pamphlets/(YOUTH DEPT. BOOKS)	\$0.00	\$0.00	\$19,000.00	\$8,143.23	\$3,285.81	\$7,570.96	17.294%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,500.00	\$2,523.58	\$4,976.42	\$0.00	66.352%
1000-120-412-1006	Audiovisual Materials/(Audiovisual Materials ADULT)	\$0.00	\$0.00	\$3,744.03	\$3,744.03	\$1,529.92	\$3,726.05	16.999%
1000-120-413-1007	Audiovisual Materials/(DOWNLOADABLE CONTENT)	\$0.00	\$0.00	\$9,000.00	\$19,923.11	\$6,076.89	\$0.00	23.373%
1000-120-413-2004	Audiovisual Materials/(YOUTH CDs)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-413-2006	Audiovisual Materials/(Audiovisual Materials YOUTH)	\$0.00	\$0.00	\$5,000.00	\$4,315.44	\$684.56	\$0.00	13.691%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status
By Fund

As Of 4/30/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$500.00	\$9.24	\$90.76	\$400.00	18.152%
1000-120-459-0008	Other - Supplies(CATALOGING & PROCESSING SUPPL)	\$0.00	\$0.00	\$4,000.00	\$3,556.05	\$443.95	\$0.00	11.099%
1000-210-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$8,000.00	\$5,286.27	\$2,713.73	\$0.00	33.922%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$29,590.50	\$17,749.50	\$2,830.50	\$9,000.00	9.569%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$1,344.00	\$896.00	\$448.00	\$0.00	33.333%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$25,420.00	\$13,301.44	\$10,118.56	\$2,000.00	39.806%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$22,000.00	\$17,964.03	\$4,035.97	\$0.00	18.345%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$554.27	\$145.73	\$0.00	20.819%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$8,500.00	\$5,390.27	\$3,109.73	\$0.00	36.585%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$5,000.00	\$4,490.80	\$509.20	\$0.00	10.184%
1000-230-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$500.00	\$440.00	\$60.00	\$0.00	12.000%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$225.00	\$160.98	\$64.02	\$0.00	28.453%
1000-230-325-0009	Advertising[LEGAL ADS & PUBLICATIONS]	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	0.000%
1000-230-325-0010	Advertising[EMPLOYEE VACANCY ADS]	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	0.000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$9,500.00	\$238.00	\$9,262.00	\$0.00	97.495%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$5,200.00	\$3,450.10	\$1,749.90	\$0.00	33.652%
1000-230-371-0000	Auditing Services	\$0.00	\$0.00	\$3,780.00	\$840.00	\$840.00	\$0.00	22.222%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,048.00	\$2,134.30	\$913.70	\$0.00	29.977%
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$12,750.00	\$11,443.61	\$1,306.39	\$0.00	10.246%
1000-230-390-0014	Other - Purchased and Contracted Services(COMPUTER SVCS & I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies(OFFICE SUPPLIES)	\$0.00	\$0.00	\$3,000.00	\$2,024.44	\$975.56	\$0.00	32.519%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	0.000%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$19,377.00	\$13,252.22	\$6,124.78	\$0.00	31.609%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

By Fund
As Of 4/30/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$130.00	\$124.00	\$6.00	\$0.00	4.615%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	0.000%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other(Information Technology)	\$0.00	\$0.00	\$3,000.00	\$2,086.41	\$913.59	\$0.00	30.453%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.000%
1000-990-990-2020	Other - Other Financing Uses(Covid 19 Grant Expense)	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.000%
General Fund Total:		\$0.00	\$0.00	\$813,910.60	\$177,224.36	\$281,203.91	\$355,462.33	34.550%

Fund: Capital Projects
Pooled Balance: \$242,119.52
Non-Pooled Balance: \$0.00
Total Cash Balance: \$242,119.52

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$62,000.00	\$0.00	\$15,000.00	\$3,169.00	\$62,000.00	\$11,831.00	80.519%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$6,010.00	\$0.00	\$25,000.00	\$0.00	\$15,240.00	\$15,770.00	49.145%
Capital Projects Fund Total:		\$68,010.00	\$0.00	\$55,000.00	\$3,169.00	\$77,240.00	\$42,601.00	62.792%
Report Total:		\$68,010.00	\$0.00	\$868,910.60	\$180,393.36	\$358,443.91	\$398,063.33	38.259%

Bank Reconciliation

Reconciled Date 4/30/2021

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Prior UAN Balance:		\$638,689.18
Receipts:	+	\$50,069.99
Payments:	-	\$62,053.17
Adjustments:	+	\$20.40
Current UAN Balance as of 04/30/2021:		\$626,726.40
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 04/30/2021:		<u>\$626,726.40</u>
Entered Bank Balances as of 04/30/2021:		\$626,796.00
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$80.00
Outstanding Adjustments:	+	\$10.40
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 04/30/2021:		<u>\$626,726.40</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 04/30/2021.

Bank Balances

Reconciled Date 4/30/2021

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Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$286,073.28	\$273,516.03	\$273,516.03	\$0.00
Secondary	CHANGE AMT		\$191.00	\$191.00	\$191.00	\$0.00
Secondary	PETTYCASH2		\$80.00	\$80.00	\$80.00	\$0.00
Investment	CD Chase		\$103,232.42	\$103,232.42	\$103,232.42	\$0.00
Investment	CD012716		\$21,553.76	\$21,554.68	\$21,554.68	\$0.00
Investment	CD042517		\$21,508.00	\$21,517.14	\$21,517.14	\$0.00
Investment	CD050916		\$108,231.59	\$108,418.35	\$108,418.35	\$0.00
Investment	CD072716		\$21,471.00	\$21,471.91	\$21,471.91	\$0.00
Investment	CD080415		\$32,977.58	\$33,040.10	\$33,040.10	\$0.00
Investment	CD082817		\$21,712.54	\$21,713.46	\$21,713.46	\$0.00
Investment	SAVINGS		\$22,060.01	\$22,060.91	\$22,060.91	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			<u>\$639,091.18</u>	<u>\$626,796.00</u>	<u>\$626,796.00</u>	<u>\$0.00</u>

Outstanding Payments

Reconciled Date 4/30/2021

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<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Warrant	6823	04/30/2021	Dales TV and Audio Center	\$80.00
					<u>\$80.00</u>

Cleared Payments

Reconciled Date 4/30/2021

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	129-2021	04/06/2021	FIRST COMMUNICATIONS	\$681.17
PRIMARY	Electronic	130-2021	04/06/2021	OHIO LIBRARY COUNCIL	\$1,846.40
PRIMARY	Electronic	131-2021	04/06/2021	RENTWEAR, INC.	\$101.32
PRIMARY	Electronic	132-2021	04/06/2021	DEMCO, INC.	\$160.55
PRIMARY	Electronic	133-2021	04/06/2021	MIDWEST TAPE	\$1,381.11
PRIMARY	Electronic	134-2021	04/06/2021	Solid Waste And Recycling	\$112.00
PRIMARY	Electronic	135-2021	04/06/2021	WHITAKER-MYERS INSURANCE	\$9,020.00
PRIMARY	Electronic	136-2021	04/06/2021	Ted Fellows	\$85.00
PRIMARY	Electronic	137-2021	04/06/2021	QUILL CORPORATION	\$102.15
PRIMARY	Electronic	138-2021	04/06/2021	MINERVA AREA CHAMBER OF COMMERCE	\$125.00
PRIMARY	Electronic	139-2021	04/06/2021	J & D Cleaning Service	\$1,235.00
PRIMARY	Electronic	140-2021	04/06/2021	TREASURER, STATE OF OHIO	\$762.00
PRIMARY	Electronic	141-2021	04/06/2021	PETTY CASH	\$20.00
PRIMARY	Electronic	142-2021	04/06/2021	OHIO BUREAU OF WORKERS' COMPENSATION	\$55.00
PRIMARY	Electronic	143-2021	04/07/2021	PAYCHEX	\$7,125.15
PRIMARY	Electronic	144-2021	04/07/2021	BAKER & TAYLOR BOOKS	\$1,345.83
PRIMARY	Electronic	145-2021	04/07/2021	BAKER & TAYLOR BOOKS	\$386.47
PRIMARY	Electronic	146-2021	04/07/2021	BAKER & TAYLOR BOOKS	\$187.57
PRIMARY	Electronic	147-2021	04/07/2021	BAKER & TAYLOR BOOKS	\$155.98
PRIMARY	Electronic	148-2021	04/06/2021	GALE	\$218.95
PRIMARY	Electronic	149-2021	04/07/2021	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$2,559.92
PRIMARY	Electronic	150-2021	04/07/2021	copeco	\$426.65
PRIMARY	Electronic	151-2021	04/07/2021	Nicole Weber	\$40.00
PRIMARY	Electronic	152-2021	04/07/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,378.78
PRIMARY	Electronic	153-2021	04/08/2021	PAYCHEX	\$870.63
PRIMARY	Electronic	154-2021	04/08/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$290.00
PRIMARY	Electronic	155-2021	04/08/2021	PAYCHEX	\$115.18
PRIMARY	Electronic	156-2021	04/08/2021	UNIQUE MANAGEMENT SERVICES, INC.	\$35.80
PRIMARY	Electronic	157-2021	04/08/2021	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$180.00
PRIMARY	Electronic	158-2021	04/08/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$46.79
PRIMARY	Electronic	159-2021	04/08/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$5,224.70

Cleared Payments

Reconciled Date 4/30/2021

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<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	160-2021	04/15/2021	GALE	\$51.97
PRIMARY	Electronic	161-2021	04/15/2021	INDEPENDENT ELEVATOR CO., INC.	\$201.00
PRIMARY	Electronic	162-2021	04/15/2021	ABDO-SPOTLIGHT-MAGIC WAGON	\$1,321.95
PRIMARY	Electronic	163-2021	04/15/2021	CENTER POINT LARGE PRINT	\$550.51
PRIMARY	Electronic	164-2021	04/16/2021	AMERICAN ELECTRIC POWER	\$936.33
PRIMARY	Electronic	165-2021	04/16/2021	COLUMBIA GAS OF OHIO	\$516.16
PRIMARY	Electronic	166-2021	04/21/2021	PAYCHEX	\$6,783.54
PRIMARY	Electronic	167-2021	04/21/2021	AMAZON	\$610.58
PRIMARY	Electronic	168-2021	04/21/2021	STANDARD PLUMBING AND HEATING CO	\$157.50
PRIMARY	Electronic	170-2021	04/21/2021	BAKER & TAYLOR BOOKS	\$23.36
PRIMARY	Electronic	171-2021	04/21/2021	BAKER & TAYLOR BOOKS	\$948.89
PRIMARY	Electronic	172-2021	04/22/2021	PAYCHEX	\$99.52
PRIMARY	Electronic	173-2021	04/22/2021	CHASE CARD SERVICES	\$100.86
PRIMARY	Electronic	174-2021	04/23/2021	Techsoup	\$9,230.00
PRIMARY	Electronic	175-2021	04/23/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$290.00
PRIMARY	Electronic	176-2021	04/23/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,387.20
PRIMARY	Electronic	177-2021	04/21/2021	CENTER POINT LARGE PRINT	\$17.54
PRIMARY	Electronic	178-2021	04/22/2021	PAYCHEX	\$873.16
					\$62,375.17

Cleared Receipts

Reconciled Date 4/30/2021

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<u>Account</u>	<u>Type</u>	<u>Ticket #</u>	<u>Receipt #</u>	<u>Post Date</u>	<u>Source</u>	<u>Amount</u>
PRIMARY	Standard		39-2021	04/05/2021	CHRISTINA L. DAVIES	\$404.35
PRIMARY	Standard		40-2021	04/07/2021	CHRISTINA L. DAVIES	\$1,241.56
PRIMARY	Standard		41-2021	04/12/2021	STARK COUNTY AUDITOR'S OFFICE	\$38,644.73
PRIMARY	Standard		42-2021	04/15/2021	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,152.70
PRIMARY	Standard		43-2021	04/16/2021	CARROLL COUNTY AUDITOR'S OFFICE	\$9,797.08
PRIMARY	Standard		45-2021	04/21/2021	CHRISTINA L. DAVIES	\$324.30
PRIMARY	Standard		46-2021	04/30/2021	CHRISTINA L. DAVIES	\$243.20
CD012716	Interest		51-2021	04/27/2021	CD012716	\$0.92
CD042517	Interest		49-2021	04/23/2021	CD042517	\$9.14
CD050916	Interest		50-2021	04/09/2021	CD050916	\$186.76
CD072716	Interest		47-2021	04/27/2021	CD072716	\$0.91
CD080415	Interest		48-2021	04/02/2021	CD080415	\$62.52
CD082817	Interest		52-2021	04/28/2021	CD082817	\$0.92
SAVINGS	Interest		68-2021	04/30/2021	SAVINGS	\$0.90
						\$50,069.99

Outstanding Adjustments

Reconciled Date 4/30/2021

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<u>Account</u>	<u>Type</u>	<u>Item #</u>	<u>Post Date</u>	<u>Source or Payee</u>	<u>Amount</u>
PRIMARY	Payment Adj	130-2021	04/30/2021	OHIO LIBRARY COUNCIL	\$10.40
					<u>\$10.40</u>

Cleared Adjustments

Reconciled Date 4/30/2021

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<u>Account</u>	<u>Type</u>	<u>Item #</u>	<u>Post Date</u>	<u>Source or Payee</u>	<u>Amount</u>
PRIMARY	Payment Adj	173-2021	04/22/2021	CHASE CARD SERVICES	\$0.40
PRIMARY	Payment Adj	173-2021	04/22/2021	CHASE CARD SERVICES	-\$0.80
PRIMARY	Payment Adj	130-2021	04/30/2021	OHIO LIBRARY COUNCIL	\$10.40
					<hr/>
					\$10.00
					<hr/>

Fund Status

As Of 4/30/2021

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	39.320%	\$384,606.88	\$227,715.64	\$156,891.24
4001	Capital Projects	60.680%	\$242,119.52	\$0.00	\$242,119.52
All Funds Total			\$626,726.40	\$227,715.64	\$399,010.76
Pooled Investments					\$125,293.33
Secondary Checking Accounts					\$271.00
Available Primary Checking Balance					\$273,446.43

Last reconciled to bank: 04/30/2021 – Total other adjusting factors: \$0.00

May Financials

Revenue Status

Appropriation Status

Bank Reconciliation

Fund Status

MINERVA PUBLIC LIBRARY, STARK COUNTY
Revenue Status

By Fund
As Of 5/31/2021

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$35.00	\$1.22	\$33.78	3.486%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$473,640.00	\$227,139.89	\$246,500.11	47.956%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$125,880.00	\$60,416.63	\$65,463.37	47.995%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$15,100.00	\$7,144.93	\$7,955.07	47.317%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$0.00	\$144.85	-\$144.85	0.000%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$250.00	\$17.12	\$232.88	6.848%
1000-310-0314	Patron Fines and Lost Item Income{LOST CARD FEE}	\$50.00	\$2.95	\$47.05	5.900%
1000-340-0000	Patron Coin-Operated Machine Income	\$2,500.00	\$814.76	\$1,685.24	32.590%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$2,500.00	\$711.65	\$1,788.35	28.466%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$700.00	\$231.00	\$469.00	33.000%
1000-611-0000	Restricted Contributions - Individuals	\$3,612.50	\$0.00	\$3,612.50	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,000.00	\$1,675.00	-\$675.00	167.500%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$2,000.00	\$1,402.60	\$597.40	70.130%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$1,332.39	\$3,667.61	26.648%
1000-820-0000	Sale of Supplies for Resale	\$250.00	\$18.28	\$231.72	7.312%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$600.00	\$0.00	\$600.00	0.000%
1000-871-0000	Refunds for Overpayment	\$50.00	\$16.56	\$33.44	33.120%
1000-872-0000	Insurance Reimbursements	\$100.00	\$2,154.75	-\$2,054.75	2154.750%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$633,267.50	\$303,224.58	\$330,042.92	47.883%

Revenue Status

By Fund

As Of 5/31/2021

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.0000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.0000%
4001-931-0000	Transfers - In	\$100,000.00	\$100,000.00	\$0.00	100.0000%
Fund 4001 Sub-Total:		\$100,000.00	\$100,000.00	\$0.00	100.0000%
Report Total:		\$733,267.50	\$403,224.58	\$330,042.92	54.9900%

MINERVA PUBLIC LIBRARY, STARK COUNTY

8/20/2021 1:13:04 PM
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Appropriation Status

By Fund

As Of 5/31/2021

Fund: General

Pooled Balance: \$183,816.12

Non-Pooled Balance: \$227,968.79

Total Cash Balance: \$411,784.91

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-100-590-2020	Other - Other{Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-100-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$88,966.00	\$0.00	\$26,091.34	\$62,874.66	29.327%
1000-110-110-0002	D Salaries{MANAGERS}	\$0.00	\$0.00	\$41,953.00	\$0.00	\$13,084.08	\$28,868.92	31.187%
1000-110-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$200,315.00	\$0.00	\$58,113.48	\$142,201.52	29.011%
1000-110-110-0004	D Salaries{SUBSTITUTES}	\$0.00	\$0.00	\$2,500.00	\$0.00	\$1,933.89	\$566.11	77.356%
1000-110-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$12,892.00	\$0.00	\$4,102.64	\$8,789.36	31.823%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$47,252.52	\$0.00	\$13,785.24	\$33,467.28	29.174%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$5,026.08	\$0.00	\$1,373.01	\$3,653.07	27.318%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$34,372.00	\$23,657.00	\$10,715.00	\$0.00	31.174%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$385.00	\$257.12	\$127.88	\$0.00	33.216%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,370.00	\$1,070.00	\$300.00	\$0.00	21.898%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-300-2017	Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}	\$0.00	\$0.00	\$1,475.00	\$0.00	\$0.00	\$1,475.00	0.000%
1000-110-300-2019	Purchased and Contracted Services{Mental Health FA grant pr}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$3,000.00	\$1,850.00	\$230.00	\$920.00	7.667%
1000-110-450-0015	Supplies{PROGRAMMING SUPPLIES}	\$0.00	\$0.00	\$3,500.00	\$2,311.10	\$1,188.90	\$0.00	33.969%
1000-110-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY

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UAN V2021.3

Appropriation Status

By Fund

As Of 5/31/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-411-1000	Books and Pamphlets(ADULT DEPT. BOOKS)	\$0.00	\$0.00	\$20,000.00	\$5,989.06	\$8,721.09	\$5,289.85	43.6050%
1000-120-411-2000	Books and Pamphlets(YOUTH DEPT. BOOKS)	\$0.00	\$0.00	\$19,000.00	\$7,330.02	\$4,099.02	\$7,570.96	21.5740%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,500.00	\$2,211.93	\$5,288.07	\$0.00	70.5080%
1000-120-413-1006	Audiovisual Materials(Audiovisual Materials ADULT)	\$0.00	\$0.00	\$9,000.00	\$3,189.44	\$2,084.51	\$3,726.05	23.1610%
1000-120-413-1007	Audiovisual Materials(DOWNLOADABLE CONTENT)	\$0.00	\$0.00	\$26,000.00	\$18,524.27	\$7,475.73	\$0.00	28.7530%
1000-120-413-2004	Audiovisual Materials(YOUTH CDs)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-413-2006	Audiovisual Materials(Audiovisual Materials YOUTH)	\$0.00	\$0.00	\$5,000.00	\$4,235.53	\$764.47	\$0.00	15.2890%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0000%
1000-120-459-0008	Other - Supplies(CATALOGING & PROCESSING SUPPL.)	\$0.00	\$0.00	\$500.00	\$9.24	\$90.76	\$400.00	18.1520%
1000-210-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$4,000.00	\$2,937.84	\$1,062.16	\$0.00	26.5650%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$8,000.00	\$4,596.51	\$3,403.49	\$0.00	42.5440%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$29,580.00	\$20,513.96	\$5,341.50	\$3,724.54	18.0580%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$1,344.00	\$784.00	\$560.00	\$0.00	41.6670%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$25,420.00	\$11,804.78	\$11,615.22	\$2,000.00	45.6930%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$22,000.00	\$16,233.05	\$5,766.95	\$0.00	26.2130%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$700.00	\$554.27	\$145.73	\$0.00	20.8190%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$8,500.00	\$4,887.16	\$3,612.84	\$0.00	42.5040%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$5,000.00	\$4,375.98	\$624.02	\$0.00	12.4800%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

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 UAN V2021.3

By Fund
 As Of 5/31/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$120.00	\$0.00	\$120.00	\$0.00	100.0000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$500.00	\$440.00	\$60.00	\$0.00	12.0000%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$225.00	\$160.98	\$64.02	\$0.00	28.453%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-325-0009	Advertising{LEGAL ADS & PUBLICATIONS}	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	0.0000%
1000-230-325-0010	Advertising{EMPLOYEE VACANCY ADS}	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	0.0000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$9,500.00	\$238.00	\$9,262.00	\$500.00	0.0000%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	97.495%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-371-0000	Auditing Services	\$0.00	\$0.00	\$5,200.00	\$3,023.45	\$2,176.55	\$0.00	41.857%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$2,360.00	\$0.00	\$840.00	\$0.00	35.593%
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$3,048.00	\$2,134.30	\$913.70	\$0.00	29.977%
1000-230-390-0014	Other - Purchased and Contracted Services{COMPUTER SVCS & I}	\$0.00	\$0.00	\$12,750.00	\$11,100.94	\$1,649.06	\$0.00	12.934%
1000-230-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$3,000.00	\$1,790.61	\$1,209.39	\$0.00	40.313%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	0.0000%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$19,377.00	\$9,514.10	\$9,862.90	\$0.00	50.900%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$130.00	\$124.00	\$6.00	\$0.00	4.615%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$1,500.00	\$200.00	\$1,300.00	\$0.00	86.667%
1000-230-590-0511	Other - Other{Information Technology}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$3,000.00	\$1,227.50	\$1,772.50	\$0.00	59.083%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.0000%
1000-990-990-2020	Other - Other Financing Uses{Covid 19 Grant Expense}	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.0000%
	General Fund Total:	\$0.00	\$0.00	\$813,910.60	\$167,926.14	\$320,937.14	\$325,047.32	39.431%

Fund: Capital Projects
 Pooled Balance: \$242,119.52
 Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY

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Appropriation Status

By Fund
As Of 5/31/2021

Non-Pooled Balance: \$0.00
Total Cash Balance: \$242,119.52

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$62,000.00	\$0.00	\$15,000.00	\$3,169.00	\$62,000.00	\$11,831.00	80.519%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$15,000.00	\$557.00	\$0.00	\$14,443.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$66,010.00	\$0.00	\$25,000.00	\$0.00	\$15,240.00	\$15,770.00	49.145%
Capital Projects Fund Total:		\$68,010.00	\$0.00	\$55,000.00	\$3,726.00	\$77,240.00	\$42,044.00	62.792%
Report Total:		\$68,010.00	\$0.00	\$868,910.60	\$171,652.14	\$398,177.14	\$367,091.32	42.498%

Report reflects selected information.

Bank Reconciliation

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

Prior UAN Balance:		\$626,726.40
Receipts:	+	\$66,911.26
Payments:	-	\$39,722.83
Adjustments:	+	<u>-\$10.40</u>
Current UAN Balance as of 05/31/2021:		\$653,904.43
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted UAN Balance as of 05/31/2021:		<u>\$653,904.43</u>
Entered Bank Balances as of 05/31/2021:		\$654,793.43
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$889.00
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted Bank Balances as of 05/31/2021:		<u>\$653,904.43</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 05/31/2021.

There are no outstanding adjustments as of 05/31/2021.

Bank Balances

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

<u>Type</u>	<u>Name</u>	<u>Number</u>	<u>Prior Bank Balance</u>	<u>Calculated Bank Balance</u>	<u>Entered Bank Balance</u>	<u>Difference</u>
Primary	PRIMARY		\$273,516.03	\$301,259.47	\$301,259.47	\$0.00
Secondary	CHANGE AMT		\$191.00	\$191.00	\$191.00	\$0.00
Secondary	PETTYCASH2		\$80.00	\$80.00	\$80.00	\$0.00
Investment	CD Chase		\$103,232.42	\$103,232.42	\$103,232.42	\$0.00
Investment	CD012716		\$21,554.68	\$21,555.57	\$21,555.57	\$0.00
Investment	CD042517		\$21,517.14	\$21,525.98	\$21,525.98	\$0.00
Investment	CD050916		\$108,418.35	\$108,599.39	\$108,599.39	\$0.00
Investment	CD072716		\$21,471.91	\$21,472.79	\$21,472.79	\$0.00
Investment	CD080415		\$33,040.10	\$33,100.71	\$33,100.71	\$0.00
Investment	CD082817		\$21,713.46	\$21,714.35	\$21,714.35	\$0.00
Investment	SAVINGS		\$22,060.91	\$22,061.75	\$22,061.75	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
	Total:		<u>\$626,796.00</u>	<u>\$654,793.43</u>	<u>\$654,793.43</u>	<u>\$0.00</u>

Outstanding Payments

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	200-2021	05/17/2021	AMERICAN ELECTRIC POWER	\$869.00 *
PRIMARY	Electronic	218-2021	05/28/2021	PETTY CASH	\$20.00 *
					<u>\$889.00</u>

* Asterisked items were outstanding as of this bank reconciliation but have been subsequently voided.

Cleared Payments

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	191-2021	05/05/2021	PAYCHEX	\$6,974.73
PRIMARY	Electronic	192-2021	05/06/2021	PAYCHEX	\$909.70
PRIMARY	Electronic	193-2021	05/06/2021	FIRST COMMUNICATIONS	\$689.76
PRIMARY	Electronic	194-2021	05/06/2021	PAYCHEX	\$99.52
PRIMARY	Electronic	195-2021	05/06/2021	PAYCHEX	\$424.03
PRIMARY	Electronic	196-2021	05/07/2021	PAYCHEX	\$25.30
PRIMARY	Electronic	197-2021	05/10/2021	PAYCHEX	\$143.63
PRIMARY	Electronic	201-2021	05/17/2021	COLUMBIA GAS OF OHIO	\$503.11
PRIMARY	Electronic	202-2021	05/19/2021	PAYCHEX	\$6,955.74
PRIMARY	Electronic	203-2021	05/20/2021	PAYCHEX	\$904.98
PRIMARY	Electronic	204-2021	05/20/2021	PAYCHEX	\$99.52
PRIMARY	Electronic	205-2021	05/28/2021	CHASE CARD SERVICES	\$1,187.31
PRIMARY	Electronic	206-2021	05/27/2021	TREASURER, STATE OF OHIO	\$3,727.72
PRIMARY	Electronic	207-2021	05/28/2021	Solid Waste And Recycling	\$112.00
PRIMARY	Electronic	208-2021	05/28/2021	BAYSCAN TECHNOLOGIES	\$115.71
PRIMARY	Electronic	209-2021	05/28/2021	Kanopy Inc.	\$31.00
PRIMARY	Electronic	210-2021	05/28/2021	copeco	\$426.65
PRIMARY	Electronic	211-2021	05/28/2021	RENTWEAR, INC.	\$50.66
PRIMARY	Electronic	212-2021	05/28/2021	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$126.00
PRIMARY	Electronic	213-2021	05/28/2021	INDEPENDENT ELEVATOR CO., INC.	\$201.00
PRIMARY	Electronic	214-2021	05/28/2021	Ted Fellows	\$85.00
PRIMARY	Electronic	215-2021	05/28/2021	The Alliance Review	\$291.51
PRIMARY	Electronic	216-2021	05/28/2021	CENTER POINT LARGE PRINT	\$25.32
PRIMARY	Electronic	217-2021	05/28/2021	J & D Cleaning Service	\$1,235.00
PRIMARY	Electronic	219-2021	05/28/2021	SMART APPLE MEDIA	\$732.36
PRIMARY	Electronic	220-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$1,002.85
PRIMARY	Electronic	221-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$80.85
PRIMARY	Electronic	222-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$162.78
PRIMARY	Electronic	223-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$686.39
PRIMARY	Electronic	224-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$79.91
PRIMARY	Electronic	225-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$73.02
PRIMARY	Electronic	226-2021	05/28/2021	Collaborative Summer Library Program	\$12.00
PRIMARY	Electronic	227-2021	05/28/2021	DEMCO, INC.	\$502.50
PRIMARY	Electronic	228-2021	05/28/2021	QUILL CORPORATION	\$250.78
PRIMARY	Electronic	229-2021	05/28/2021	STANDARD PLUMBING AND	\$2,310.00

Cleared Payments

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
				HEATING CO	
PRIMARY	Electronic	230-2021	05/28/2021	Stark County District Library	\$1,300.00
PRIMARY	Electronic	231-2021	05/28/2021	MINERVA AREA CHAMBER OF COMMERCE	\$120.00
PRIMARY	Electronic	232-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$17.74
PRIMARY	Electronic	233-2021	05/28/2021	BAKER & TAYLOR BOOKS	\$224.37
PRIMARY	Electronic	234-2021	05/28/2021	MIDWEST TAPE	\$1,367.84
PRIMARY	Electronic	235-2021	05/28/2021	GALE	\$20.14
PRIMARY	Electronic	236-2021	05/28/2021	AMAZON	\$1,118.35
PRIMARY	Electronic	237-2021	05/28/2021	PETTY CASH	\$20.00
PRIMARY	Electronic	238-2021	05/12/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,255.07
PRIMARY	Electronic	239-2021	05/12/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$290.00
PRIMARY	Electronic	240-2021	05/17/2021	AMERICAN ELECTRIC POWER	\$861.98
PRIMARY	Warrant	6823	04/30/2021	Dales TV and Audio Center	\$80.00
					<u>\$38,913.83</u>

Cleared Receipts

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

<u>Account</u>	<u>Type</u>	<u>Ticket #</u>	<u>Receipt #</u>	<u>Post Date</u>	<u>Source</u>	<u>Amount</u>
PRIMARY	Standard		53-2021	05/11/2021	STARK COUNTY AUDITOR'S OFFICE	\$50,906.60
PRIMARY	Standard		55-2021	05/12/2021	CHRISTINA L. DAVIES	\$151.92
PRIMARY	Standard		54-2021	05/17/2021	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,601.32
PRIMARY	Standard		62-2021	05/25/2021	CHRISTINA L. DAVIES	\$356.85
PRIMARY	Standard		44-2021	05/28/2021	CARROLL COUNTY AUDITOR'S OFFICE	\$13,640.58
CD012716	Interest		60-2021	05/27/2021	CD012716	\$0.89
CD042517	Interest		58-2021	05/25/2021	CD042517	\$8.84
CD050916	Interest		59-2021	05/11/2021	CD050916	\$181.04
CD072716	Interest		56-2021	05/27/2021	CD072716	\$0.88
CD080415	Interest		57-2021	05/04/2021	CD080415	\$60.61
CD082817	Interest		61-2021	05/28/2021	CD082817	\$0.89
SAVINGS	Interest		82-2021	05/28/2021	SAVINGS	\$0.84
						\$66,911.26

Cleared Adjustments

Reconciled Date 5/31/2021

Posted 8/5/2021 4:39:55 PM

<u>Account</u>	<u>Type</u>	<u>Item #</u>	<u>Post Date</u>	<u>Source or Payee</u>	<u>Amount</u>
PRIMARY	Payment Adj	130-2021	04/30/2021	OHIO LIBRARY COUNCIL	\$10.40
PRIMARY	Payment Adj	130-2021	05/01/2021	OHIO LIBRARY COUNCIL	-\$10.40
					\$0.00

Fund Status

As Of 5/31/2021

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	43.156%	\$411,784.91	\$227,968.79	\$183,816.12
4001	Capital Projects	56.844%	\$242,119.52	\$0.00	\$242,119.52
All Funds Total			\$653,904.43	\$227,968.79	\$425,935.64
Pooled Investments					\$125,294.17
Secondary Checking Accounts					\$271.00
Available Primary Checking Balance					\$300,370.47

Last reconciled to bank: 05/31/2021 – Total other adjusting factors: \$0.00

June Financials

Revenue Status

Appropriation Status

Bank Reconciliation

Fund Status

Investment Journal

Revenue Status

By Fund
As Of 6/30/2021

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$35.00	\$1.45	\$33.55	4.143%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$473,640.00	\$292,511.41	\$181,128.59	61.758%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$125,880.00	\$77,804.71	\$48,075.29	61.809%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$15,100.00	\$9,201.26	\$5,898.74	60.935%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$0.00	\$171.59	-\$171.59	0.000%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$250.00	\$17.12	\$232.88	6.848%
1000-310-0314	Patron Fines and Lost Item Income{LOST CARD FEE}	\$50.00	\$2.95	\$47.05	5.900%
1000-340-0000	Patron Coin-Operated Machine Income	\$2,500.00	\$936.01	\$1,563.99	37.440%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$2,500.00	\$848.90	\$1,651.10	33.956%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$700.00	\$272.20	\$427.80	38.886%
1000-611-0000	Restricted Contributions - Individuals	\$3,612.50	\$0.00	\$3,612.50	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,000.00	\$1,675.00	-\$675.00	167.500%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$2,000.00	\$1,570.40	\$429.60	78.520%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$1,595.41	\$3,404.59	31.908%
1000-820-0000	Sale of Supplies for Resale	\$250.00	\$21.55	\$228.45	8.620%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$600.00	\$0.00	\$600.00	0.000%
1000-871-0000	Refunds for Overpayment	\$50.00	\$36.70	\$13.30	73.400%
1000-872-0000	Insurance Reimbursements	\$100.00	\$2,154.75	-\$2,054.75	2154.750%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$633,267.50	\$388,821.41	\$244,446.09	61.399%

Revenue Status

By Fund
 As Of 6/30/2021

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$180,000.00	\$180,000.00	\$0.00	100.000%
Fund 4001 Sub-Total:		\$180,000.00	\$180,000.00	\$0.00	100.000%
Report Total:		\$813,267.50	\$568,821.41	\$244,446.09	69.943%

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

8/20/2021 1:50:18 PM
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By Fund
 As Of 6/30/2021

Fund: General
 Pooled Balance: \$122,322.56
 Non-Pooled Balance: \$228,230.82
 Total Cash Balance: \$350,553.38

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-100-590-2020	Other - Other{Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-100-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$88,986.00	\$0.00	\$34,793.95	\$54,172.05	39.109%
1000-110-110-0002	D Salaries{MANAGERS}	\$0.00	\$0.00	\$41,953.00	\$0.00	\$16,987.78	\$24,965.22	40.492%
1000-110-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$199,815.00	\$0.00	\$75,738.81	\$124,076.19	37.904%
1000-110-110-0004	D Salaries{SUBSTITUTES}	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,237.85	\$762.15	74.595%
1000-110-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$12,892.00	\$0.00	\$5,228.06	\$7,663.94	40.553%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$47,252.52	\$0.00	\$16,558.69	\$30,693.83	35.043%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$5,026.08	\$0.00	\$1,658.00	\$3,368.08	32.988%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$34,372.00	\$18,319.45	\$16,052.55	\$0.00	46.702%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$385.00	\$193.18	\$191.82	\$0.00	49.823%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,370.00	\$503.00	\$867.00	\$0.00	63.285%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-300-2017	Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}	\$0.00	\$0.00	\$1,475.00	\$0.00	\$0.00	\$1,475.00	0.000%
1000-110-300-2019	Purchased and Contracted Services{Mental Health FA grant pr}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$3,000.00	\$1,850.00	\$230.00	\$920.00	7.667%
1000-110-450-0015	Supplies{PROGRAMMING SUPPLIES}	\$0.00	\$0.00	\$3,500.00	\$1,148.81	\$2,351.19	\$0.00	67.177%
1000-110-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY

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Appropriation Status

By Fund
As Of 8/30/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets(ADULT DEPT. BOOKS}	\$0.00	\$0.00	\$20,000.00	\$4,454.78	\$10,255.37	\$5,289.85	51.277%
1000-120-411-2000	Books and Pamphlets(YOUTH DEPT. BOOKS}	\$0.00	\$0.00	\$19,000.00	\$6,077.45	\$5,351.59	\$7,570.96	28.166%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,500.00	\$1,992.63	\$5,507.37	\$0.00	73.432%
1000-120-413-1006	Audiovisual Materials(Audiovisual Materials ADULT)	\$0.00	\$0.00	\$9,000.00	\$2,680.41	\$2,593.54	\$3,726.05	28.817%
1000-120-413-1007	Audiovisual Materials(DOWNLOADABLE CONTENT}	\$0.00	\$0.00	\$26,000.00	\$16,758.28	\$9,241.72	\$0.00	35.545%
1000-120-413-2004	Audiovisual Materials(YOUTH CDs)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-413-2006	Audiovisual Materials(Audiovisual Materials YOUTH}	\$0.00	\$0.00	\$5,000.00	\$3,696.00	\$1,304.00	\$0.00	26.080%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$500.00	\$9.24	\$90.76	\$1,000.00	0.000%
1000-120-469-0008	Other - Supplies(CATALOGING & PROCESSING SUPPL.)	\$0.00	\$0.00	\$4,000.00	\$2,549.52	\$1,450.48	\$400.00	18.152%
1000-210-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$8,000.00	\$3,906.93	\$4,093.07	\$0.00	51.163%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$29,580.00	\$14,288.93	\$11,566.53	\$3,724.54	39.103%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$1,344.00	\$672.00	\$672.00	\$0.00	50.000%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$25,420.00	\$10,095.46	\$13,324.54	\$2,000.00	52.418%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$22,000.00	\$15,064.96	\$6,935.04	\$0.00	31.523%
1000-210-362-0000	Natural Gas	\$0.00	\$0.00	\$700.00	\$421.79	\$278.21	\$0.00	39.744%
1000-210-363-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$8,500.00	\$4,559.76	\$3,940.24	\$0.00	46.356%
1000-210-360-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$5,000.00	\$4,105.77	\$894.23	\$0.00	17.885%
1000-230-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY

8/20/2021 1:50:18 PM
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Appropriation Status

By Fund
As Of 6/30/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-289-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$120.00	\$0.00	\$120.00	\$0.00	100.0000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$500.00	\$440.00	\$60.00	\$0.00	12.0000%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$225.00	\$160.98	\$64.02	\$0.00	28.4533%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-325-0009	Advertising{LEGAL ADS & PUBLICATIONS}	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	0.0000%
1000-230-325-0010	Advertising{EMPLOYEE VACANCY ADS}	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	0.0000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0000%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$9,500.00	\$238.00	\$9,262.00	\$0.00	97.4955%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$5,200.00	\$2,596.80	\$2,603.20	\$0.00	50.0622%
1000-230-371-0000	Auditing Services	\$0.00	\$0.00	\$1,360.00	\$0.00	\$840.00	\$0.00	61.7655%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,048.00	\$1,317.30	\$1,730.70	\$0.00	56.7811%
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$13,750.00	\$6,065.24	\$6,684.76	\$1,000.00	48.6161%
1000-230-390-0014	Other - Purchased and Contracted Services{COMPUTER SVCS & I}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$3,000.00	\$1,608.60	\$1,391.40	\$0.00	46.3800%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	0.0000%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$19,377.00	\$8,048.42	\$11,328.58	\$0.00	58.4641%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$130.00	\$124.00	\$6.00	\$0.00	4.6151%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$1,500.00	\$200.00	\$1,300.00	\$0.00	86.6671%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-590-0511	Other - Other{Information Technology}	\$0.00	\$0.00	\$3,000.00	\$1,019.55	\$1,980.45	\$0.00	66.0151%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.0000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.0000%
1000-990-990-2020	Other - Other Financing Uses{Covid 19 Grant Expense}	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.0000%
	General Fund Total:	\$0.00	\$0.00	\$893,910.60	\$135,817.24	\$467,765.50	\$290,327.86	52.3281%

Fund: Capital Projects
Pooled Balance: \$321,562.52
Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY

8/20/2021 1:50:18 PM
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Appropriation Status

By Fund
As Of 6/30/2021

Non-Pooled Balance: \$0.00
Total Cash Balance: \$321,562.52

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$62,000.00	\$0.00	\$95,000.00	\$87,604.00	\$62,000.00	\$7,396.00	39.490%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$15,000.00	\$0.00	\$557.00	\$14,443.00	3.713%
4001-760-750-0000	Furniture and Equipment	\$6,010.00	\$0.00	\$25,000.00	\$0.00	\$15,240.00	\$15,770.00	49.145%
	Capital Projects Fund Total:	\$68,010.00	\$0.00	\$135,000.00	\$87,604.00	\$77,797.00	\$37,609.00	38.322%
	Report Total:	\$68,010.00	\$0.00	\$1,028,910.60	\$223,421.24	\$545,562.50	\$327,936.86	49.736%

Report reflects selected information.

Bank Reconciliation

Reconciled Date 6/30/2021

Posted 8/13/2021 2:50:53 PM

Prior UAN Balance:		\$653,904.43
Receipts:	+	\$85,596.83
Payments:	-	\$67,385.36
Adjustments:	+	\$0.00
Current UAN Balance as of 06/30/2021:		\$672,115.90
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 06/30/2021:		<u>\$672,115.90</u>
Entered Bank Balances as of 06/30/2021:		\$673,021.39
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$905.49
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 06/30/2021:		<u>\$672,115.90</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 06/30/2021.

There are no outstanding adjustments as of 06/30/2021.

Bank Balances

Reconciled Date 6/30/2021

Posted 8/13/2021 2:50:53 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$301,259.47	\$319,224.41	\$319,224.41	\$0.00
Secondary	CHANGE AMT		\$191.00	\$191.00	\$191.00	\$0.00
Secondary	PETTYCASH2		\$80.00	\$80.00	\$80.00	\$0.00
Investment	CD Chase		\$103,232.42	\$103,232.42	\$103,232.42	\$0.00
Investment	CD012716		\$21,555.57	\$21,556.49	\$21,556.49	\$0.00
Investment	CD042517		\$21,525.98	\$21,535.12	\$21,535.12	\$0.00
Investment	CD050916		\$108,599.39	\$108,786.78	\$108,786.78	\$0.00
Investment	CD072716		\$21,472.79	\$21,473.70	\$21,473.70	\$0.00
Investment	CD080415		\$33,100.71	\$33,163.46	\$33,163.46	\$0.00
Investment	CD082817		\$21,714.35	\$21,715.27	\$21,715.27	\$0.00
Investment	SAVINGS		\$22,061.75	\$22,062.74	\$22,062.74	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			<u>\$654,793.43</u>	<u>\$673,021.39</u>	<u>\$673,021.39</u>	<u>\$0.00</u>

Outstanding Payments

Reconciled Date 6/30/2021

Posted 8/13/2021 2:50:53 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	200-2021	05/17/2021	AMERICAN ELECTRIC POWER	\$869.00 *
PRIMARY	Electronic	218-2021	05/28/2021	PETTY CASH	\$20.00 *
PRIMARY	Electronic	306-2021	06/22/2021	BAKER & TAYLOR BOOKS	\$16.49 *
					<hr/>
					\$905.49

* Asterisked items were outstanding as of this bank reconciliation but have been subsequently voided.

Cleared Payments

Reconciled Date 6/30/2021

Posted 8/13/2021 2:50:53 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	263-2021	06/03/2021	PAYCHEX	\$7,399.73
PRIMARY	Electronic	264-2021	06/02/2021	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$380.86
PRIMARY	Electronic	265-2021	06/03/2021	PAYCHEX	\$942.73
PRIMARY	Electronic	266-2021	06/03/2021	PAYCHEX	\$105.04
PRIMARY	Electronic	267-2021	06/04/2021	FIRST COMMUNICATIONS	\$689.58
PRIMARY	Electronic	268-2021	06/07/2021	Kanopy Inc.	\$24.00
PRIMARY	Electronic	269-2021	06/07/2021	RENTWEAR, INC.	\$50.66
PRIMARY	Electronic	270-2021	06/07/2021	WATER AND SEWER DEPT.	\$132.48
PRIMARY	Electronic	271-2021	06/07/2021	TREASURER, STATE OF OHIO	\$6,210.75
PRIMARY	Electronic	272-2021	06/07/2021	Solid Waste And Recycling	\$112.00
PRIMARY	Electronic	273-2021	06/07/2021	MIDWEST TAPE	\$1,203.00
PRIMARY	Electronic	274-2021	06/07/2021	UNIQUE MANAGEMENT SERVICES, INC.	\$53.70
PRIMARY	Electronic	275-2021	06/07/2021	DEMCO, INC.	\$118.61
PRIMARY	Electronic	276-2021	06/07/2021	BAKER & TAYLOR BOOKS	\$637.18
PRIMARY	Electronic	277-2021	06/07/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$46.79
PRIMARY	Electronic	278-2021	06/07/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$180.00
PRIMARY	Electronic	279-2021	06/07/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$4,088.38
PRIMARY	Electronic	280-2021	06/08/2021	UNIQUE MANAGEMENT SERVICES, INC.	\$26.85
PRIMARY	Electronic	281-2021	06/11/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$67.55
PRIMARY	Electronic	282-2021	06/15/2021	Johnson Controls Fire Protections LP	\$5,275.46
PRIMARY	Electronic	283-2021	06/15/2021	copeco	\$426.65
PRIMARY	Electronic	284-2021	06/15/2021	INDEPENDENT ELEVATOR CO., INC.	\$201.00
PRIMARY	Electronic	285-2021	06/15/2021	J & D Cleaning Service	\$1,235.00
PRIMARY	Electronic	286-2021	06/15/2021	STANDARD PLUMBING AND HEATING CO	\$525.00
PRIMARY	Electronic	287-2021	06/15/2021	One Beat CPR	\$120.00
PRIMARY	Electronic	288-2021	06/15/2021	MIDWEST TAPE	\$538.99
PRIMARY	Electronic	289-2021	06/15/2021	BAKER & TAYLOR BOOKS	\$317.55
PRIMARY	Electronic	290-2021	06/15/2021	BAKER & TAYLOR BOOKS	\$154.56
PRIMARY	Electronic	291-2021	06/15/2021	TREASURER, STATE OF OHIO	\$817.00
PRIMARY	Electronic	292-2021	06/15/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$4,088.38
PRIMARY	Electronic	293-2021	06/15/2021	STARK COUNTY SCHOOLS FLEX	\$180.00

Cleared Payments

Reconciled Date 6/30/2021

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
				PLAN ACCOUNT	
PRIMARY	Electronic	294-2021	06/15/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$46.79
PRIMARY	Electronic	295-2021	06/15/2021	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$168.00
PRIMARY	Electronic	296-2021	06/17/2021	PAYCHEX	\$7,932.03
PRIMARY	Electronic	297-2021	06/16/2021	AMERICAN ELECTRIC POWER	\$1,168.09
PRIMARY	Electronic	298-2021	06/16/2021	COLUMBIA GAS OF OHIO	\$327.40
PRIMARY	Electronic	299-2021	06/17/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,383.59
PRIMARY	Electronic	300-2021	06/17/2021	PAYCHEX	\$978.90
PRIMARY	Electronic	301-2021	06/17/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$870.00
PRIMARY	Electronic	302-2021	06/17/2021	PAYCHEX	\$105.04
PRIMARY	Electronic	303-2021	06/17/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,370.87
PRIMARY	Electronic	305-2021	06/22/2021	BAKER & TAYLOR BOOKS	\$16.14
PRIMARY	Electronic	307-2021	06/22/2021	BAKER & TAYLOR BOOKS	\$705.30
PRIMARY	Electronic	308-2021	06/22/2021	BOOKPAGE	\$618.70
PRIMARY	Electronic	309-2021	06/22/2021	GALE	\$20.14
PRIMARY	Electronic	310-2021	06/22/2021	QUILL CORPORATION	\$59.95
PRIMARY	Electronic	311-2021	06/22/2021	MORNING JOURNAL	\$219.30
PRIMARY	Electronic	312-2021	06/22/2021	Ted Fellows	\$85.00
PRIMARY	Electronic	313-2021	06/22/2021	VASCO ASPHALT COMPANY	\$557.00
PRIMARY	Electronic	314-2021	06/22/2021	LOVELESS EXTERMINATING	\$120.00
PRIMARY	Electronic	315-2021	06/22/2021	DEMCO, INC.	\$269.71
PRIMARY	Electronic	316-2021	06/22/2021	CHASE CARD SERVICES	\$296.06
PRIMARY	Electronic	317-2021	06/24/2021	OHIO BUREAU OF WORKERS' COMPENSATION	\$567.00
PRIMARY	Electronic	318-2021	06/29/2021	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$190.43
PRIMARY	Electronic	319-2021	06/29/2021	STANDARD PLUMBING AND HEATING CO	\$223.57
PRIMARY	Electronic	320-2021	06/29/2021	RENTWEAR, INC.	\$50.66
PRIMARY	Electronic	321-2021	06/29/2021	BAKER & TAYLOR BOOKS	\$877.73
PRIMARY	Electronic	322-2021	06/30/2021	PAYCHEX	\$7,973.92
PRIMARY	Electronic	323-2021	06/17/2021	AMAZON	\$1,818.07
					\$67,368.87

Cleared Receipts

Reconciled Date 6/30/2021

Posted 8/13/2021 2:50:53 PM

<u>Account</u>	<u>Type</u>	<u>Ticket #</u>	<u>Receipt #</u>	<u>Post Date</u>	<u>Source</u>	<u>Amount</u>
PRIMARY	Standard		63-2021	06/09/2021	CHRISTINA L. DAVIES	\$181.75
PRIMARY	Standard		67-2021	06/11/2021	STARK COUNTY AUDITOR'S OFFICE	\$65,371.52
PRIMARY	Standard		66-2021	06/16/2021	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$2,056.33
PRIMARY	Standard		64-2021	06/17/2021	CHRISTINA L. DAVIES	\$20.14
PRIMARY	Standard		65-2021	06/21/2021	CARROLL COUNTY AUDITOR'S OFFICE	\$17,388.08
PRIMARY	Standard		69-2021	06/22/2021	CHRISTINA L. DAVIES	\$315.99
CD012716	Interest		94-2021	06/30/2021	CD012716	\$0.92
CD042517	Interest		92-2021	06/30/2021	CD042517	\$9.14
CD050916	Interest		93-2021	06/30/2021	CD050916	\$187.39
CD072716	Interest		90-2021	06/30/2021	CD072716	\$0.91
CD080415	Interest		91-2021	06/30/2021	CD080415	\$62.75
CD082817	Interest		95-2021	06/30/2021	CD082817	\$0.92
SAVINGS	Interest		89-2021	06/30/2021	SAVINGS	\$0.99
						\$85,596.83

Fund Status

As Of 6/30/2021

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	27.557%	\$350,553.38	\$228,230.82	\$122,322.56
4001	Capital Projects	72.443%	\$321,562.52	\$0.00	\$321,562.52
All Funds Total			\$672,115.90	\$228,230.82	\$443,885.08
Pooled Investments					\$125,295.16
Secondary Checking Accounts					\$271.00
Available Primary Checking Balance					\$318,318.92

Last reconciled to bank: 06/30/2021 -- Total other adjusting factors: \$0.00

MINERVA PUBLIC LIBRARY, STARK COUNTY
Investment Journal

8/20/2021 1:54:39 PM
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June 2021

Post Date	Transaction Date	Account Name	Investment Detail	Interest Receipts	Other Receipts / Expenditures	Investment Debit	Investment Credit	System Investment Balance
06/01/2021			Beginning Balance					\$353,262.96
06/30/2021	08/13/2021	SAVINGS	Interest Receipt	\$0.99		\$0.99		\$353,263.95
06/30/2021	08/13/2021	CD072716	Interest Receipt	\$0.91		\$0.91		\$353,264.86
06/30/2021	08/13/2021	CD080415	Interest Receipt	\$62.75		\$62.75		\$353,327.61
06/30/2021	08/13/2021	CD042517	Interest Receipt	\$9.14		\$9.14		\$353,336.75
06/30/2021	08/13/2021	CD050916	Interest Receipt	\$187.39		\$187.39		\$353,524.14
06/30/2021	08/13/2021	CD012716	Interest Receipt	\$0.92		\$0.92		\$353,525.06
06/30/2021	08/13/2021	CD082817	Interest Receipt	\$0.92		\$0.92		\$353,525.98
Total:				\$263.02	\$0.00	\$263.02	\$0.00	

July Financials

Revenue Status

Appropriation Status

Bank Reconciliation

Fund Status

Revenue Status

By Fund
 As Of 7/31/2021

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$35.00	\$1.61	\$33.39	4.6000%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.0000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.0000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$473,640.00	\$352,867.24	\$120,772.76	74.501%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$125,880.00	\$93,858.67	\$32,021.33	74.562%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$15,100.00	\$11,099.82	\$4,000.18	73.509%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$0.00	\$211.88	-\$211.88	0.0000%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$250.00	\$27.12	\$222.88	10.848%
1000-310-0314	Patron Fines and Lost Item Income{LOST CARD FEE}	\$50.00	\$2.95	\$47.05	5.900%
1000-340-0000	Patron Coin-Operated Machine Income	\$2,500.00	\$1,089.36	\$1,410.64	43.574%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$2,500.00	\$963.90	\$1,536.10	38.556%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$700.00	\$332.70	\$367.30	47.529%
1000-611-0000	Restricted Contributions - Individuals	\$3,612.50	\$0.00	\$3,612.50	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,000.00	\$1,675.00	-\$675.00	167.500%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$2,000.00	\$1,873.76	\$126.24	93.688%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$1,850.32	\$3,149.68	37.006%
1000-820-0000	Sale of Supplies for Resale	\$250.00	\$23.89	\$226.11	9.556%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$600.00	\$25.00	\$575.00	4.167%
1000-871-0000	Refunds for Overpayment	\$50.00	\$675.54	-\$625.54	1351.080%
1000-872-0000	Insurance Reimbursements	\$100.00	\$2,319.75	-\$2,219.75	2319.750%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$633,267.50	\$468,898.51	\$164,368.99	74.044%

Revenue Status

By Fund

As Of 7/31/2021

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.0000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.0000%
4001-931-0000	Transfers - In	\$180,000.00	\$180,000.00	\$0.00	100.0000%
	Fund 4001 Sub-Total:	\$180,000.00	\$180,000.00	\$0.00	100.0000%
	Report Total:	\$813,267.50	\$648,898.51	\$164,368.99	79.789%

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

8/20/2021 1:50:43 PM
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By Fund
 As Of 7/31/2021

Fund: General
 Pooled Balance: \$163,634.82
 Non-Pooled Balance: \$228,484.83
 Total Cash Balance: \$392,119.65

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-100-590-2020	Other - Other(Covid 19 Grant Expense)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-100-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$88,966.00	\$0.00	\$41,041.41	\$47,924.59	46.132%
1000-110-110-0002	D Salaries(MANAGERS)	\$0.00	\$0.00	\$41,953.00	\$0.00	\$19,854.75	\$22,098.25	47.326%
1000-110-110-0003	D Salaries(NON-PROFESSIONALS)	\$0.00	\$0.00	\$199,491.02	\$0.00	\$87,739.36	\$111,751.06	43.982%
1000-110-110-0004	D Salaries(SUBSTITUTES)	\$0.00	\$0.00	\$3,323.98	\$0.00	\$2,632.69	\$691.29	79.203%
1000-110-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$12,892.00	\$0.00	\$6,067.53	\$6,824.47	47.064%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$47,252.52	\$0.00	\$20,729.34	\$26,523.18	43.869%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$5,026.08	\$0.00	\$2,092.06	\$4,624.02	41.624%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$34,372.00	\$18,319.45	\$16,052.55	\$0.00	46.702%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$385.00	\$161.21	\$223.79	\$0.00	58.127%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,370.00	\$503.00	\$867.00	\$0.00	63.285%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-300-2017	Purchased and Contracted Services(RESTRI DOLLY PARTON LIBRA)	\$0.00	\$0.00	\$1,475.00	\$0.00	\$0.00	\$1,475.00	0.0000%
1000-110-300-2019	Purchased and Contracted Services(Mental Health FA grant pr)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-110-450-0015	Supplies(PROGRAMMING SUPPLIES)	\$0.00	\$0.00	\$3,500.00	\$443.39	\$230.00	\$920.00	7.667%
1000-110-451-0007	General Administrative Supplies(OFFICE SUPPLIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$3,056.61	\$0.00	87.332%
1000-120-110-0003	D Salaries(NON-PROFESSIONALS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status
By Fund
As Of 7/31/2021

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-411-1000	Books and Pamphlets{ADULT DEPT. BOOKS}	\$0.00	\$0.00	\$20,000.00	\$2,955.45	\$11,754.70	\$5,289.85	58.774%
1000-120-411-2000	Books and Pamphlets{YOUTH DEPT. BOOKS}	\$0.00	\$0.00	\$19,000.00	\$6,000.61	\$5,428.43	\$7,570.96	28.571%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,500.00	\$1,793.33	\$5,706.67	\$0.00	76.089%
1000-120-413-1006	Audiovisual Materials{Audiovisual Materials ADULT}	\$0.00	\$0.00	\$9,000.00	\$2,334.77	\$2,939.18	\$3,726.05	32.658%
1000-120-413-1007	Audiovisual Materials{DOWNLOADABLE CONTENT}	\$0.00	\$0.00	\$26,000.00	\$15,522.75	\$10,477.25	\$0.00	40.297%
1000-120-413-2004	Audiovisual Materials{YOUTH CDs}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-413-2006	Audiovisual Materials{Audiovisual Materials YOUTH}	\$0.00	\$0.00	\$5,000.00	\$3,696.00	\$1,304.00	\$0.00	26.080%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-414-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-415-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$500.00	\$9.24	\$90.76	\$400.00	18.152%
1000-120-459-0008	Other - Supplies{CATALOGING & PROCESSING SUPPL.}	\$0.00	\$0.00	\$4,000.00	\$2,549.52	\$1,450.48	\$0.00	36.262%
1000-210-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$8,000.00	\$3,217.70	\$4,782.30	\$0.00	59.779%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$29,580.00	\$13,615.43	\$12,240.03	\$0.00	41.379%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$1,344.00	\$560.00	\$784.00	\$0.00	58.333%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$25,420.00	\$8,548.14	\$14,871.86	\$2,000.00	58.505%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$22,000.00	\$13,771.66	\$8,228.34	\$0.00	37.402%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$700.00	\$421.79	\$278.21	\$0.00	39.744%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$8,500.00	\$4,296.71	\$4,203.29	\$0.00	49.450%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$5,000.00	\$4,063.61	\$936.39	\$0.00	0.0000%
1000-230-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%

Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY

Appropriation Status

By Fund

As Of 7/31/2021

8/20/2021 1:50:43 PM
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$120.00	\$0.00	\$120.00	\$0.00	100.0000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$500.00	\$440.00	\$60.00	\$0.00	12.0000%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$225.00	\$156.18	\$68.82	\$0.00	30.5877%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-325-0009	Advertising(LEGAL ADS & PUBLICATIONS)	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	0.0000%
1000-230-325-0010	Advertising(EMPLOYEE VACANCY ADS)	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	0.0000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$500.00	0.0000%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$9,262.00	\$0.00	97.4959%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-371-0000	Auditing Services	\$0.00	\$0.00	\$5,200.00	\$2,170.15	\$3,029.85	\$0.00	58.2669%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$1,360.00	\$0.00	\$840.00	\$520.00	61.7659%
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$3,048.00	\$1,317.30	\$1,730.70	\$0.00	56.7811%
1000-230-451-0007	Other - Purchased and Contracted Services(COMPUTER SVCS & I)	\$0.00	\$0.00	\$13,750.00	\$6,701.50	\$7,048.50	\$0.00	51.2629%
1000-230-454-0000	General Administrative Supplies(OFFICE SUPPLIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
1000-230-510-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$3,000.00	\$1,544.93	\$1,455.07	\$0.00	48.5029%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	0.0000%
1000-230-550-0000	D Taxes and Assessments	\$0.00	\$0.00	\$19,377.00	\$6,541.42	\$12,835.58	\$0.00	66.2411%
1000-230-590-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$130.00	\$124.00	\$6.00	\$0.00	4.6159%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$1,500.00	\$200.00	\$1,300.00	\$0.00	86.6677%
1000-230-590-0511	Other - Other(Information Technology)	\$0.00	\$0.00	\$0.00	\$543.77	\$0.00	\$0.00	0.0000%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,456.23	\$0.00	81.8749%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.0000%
1000-990-990-2020	Other - Other Financing Uses(Covid 19 Grant Expense)	\$0.00	\$0.00	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.0000%
	General Fund Total:	\$0.00	\$0.00	\$893,910.60	\$125,261.01	\$506,276.33	\$262,373.26	56.6366%

Fund: Capital Projects
Pooled Balance: \$315,734.52
Report reflects selected information.

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Status

By Fund
As Of 7/31/2021

Non-Pooled Balance: \$0.00
Total Cash Balance: \$315,734.52

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$62,000.00	\$0.00	\$95,000.00	\$84,435.00	\$65,982.00	\$6,583.00	42.027%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$15,000.00	\$0.00	\$657.00	\$14,443.00	3.713%
4001-760-750-0000	Furniture and Equipment	\$6,010.00	\$0.00	\$25,000.00	\$0.00	\$17,086.00	\$13,924.00	55.098%
	Capital Projects Fund Total:	\$68,010.00	\$0.00	\$735,000.00	\$84,435.00	\$83,625.00	\$34,950.00	41.193%
	Report Total:	\$68,010.00	\$0.00	\$1,028,910.60	\$209,696.01	\$589,901.33	\$297,323.26	53.778%

Bank Reconciliation

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

Prior UAN Balance:		\$672,115.90
Receipts:	+	\$80,077.10
Payments:	-	\$44,338.82
Adjustments:	+	<u>-\$0.01</u>
Current UAN Balance as of 07/31/2021:		\$707,854.17
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted UAN Balance as of 07/31/2021:		<u><u>\$707,854.17</u></u>
Entered Bank Balances as of 07/31/2021:		\$708,759.66
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$905.49
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted Bank Balances as of 07/31/2021:		<u><u>\$707,854.17</u></u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 07/31/2021.

There are no outstanding adjustments as of 07/31/2021.

Bank Balances

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$319,224.41	\$354,707.77	\$354,707.77	\$0.00
Secondary	CHANGE AMT		\$191.00	\$191.00	\$191.00	\$0.00
Secondary	PETTYCASH2		\$80.00	\$80.00	\$80.00	\$0.00
Investment	CD Chase		\$103,232.42	\$103,232.42	\$103,232.42	\$0.00
Investment	CD012716		\$21,556.49	\$21,557.38	\$21,557.38	\$0.00
Investment	CD042517		\$21,535.12	\$21,543.97	\$21,543.97	\$0.00
Investment	CD050916		\$108,786.78	\$108,968.44	\$108,968.44	\$0.00
Investment	CD072716		\$21,473.70	\$21,474.58	\$21,474.58	\$0.00
Investment	CD080415		\$33,163.46	\$33,224.30	\$33,224.30	\$0.00
Investment	CD082817		\$21,715.27	\$21,716.16	\$21,716.16	\$0.00
Investment	SAVINGS		\$22,062.74	\$22,063.64	\$22,063.64	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			<u>\$673,021.39</u>	<u>\$708,759.66</u>	<u>\$708,759.66</u>	<u>\$0.00</u>

Outstanding Payments

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	200-2021	05/17/2021	AMERICAN ELECTRIC POWER	\$869.00 *
PRIMARY	Electronic	218-2021	05/28/2021	PETTY CASH	\$20.00 *
PRIMARY	Electronic	306-2021	06/22/2021	BAKER & TAYLOR BOOKS	\$16.49 *
					\$905.49

* Asterisked items were outstanding as of this bank reconciliation but have been subsequently voided.

Cleared Payments

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	334-2021	07/01/2021	PAYCHEX	\$1,052.74
PRIMARY	Electronic	335-2021	07/01/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$315.00
PRIMARY	Electronic	336-2021	07/01/2021	PAYCHEX	\$102.28
PRIMARY	Electronic	337-2021	07/01/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$270.00
PRIMARY	Electronic	338-2021	07/01/2021	NEO-RLS	\$1,507.00
PRIMARY	Electronic	339-2021	07/02/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,369.76
PRIMARY	Electronic	340-2021	07/02/2021	MIDWEST TAPE	\$1,219.53
PRIMARY	Electronic	341-2021	07/06/2021	FIRST COMMUNICATIONS	\$689.23
PRIMARY	Electronic	342-2021	07/06/2021	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$46.79
PRIMARY	Electronic	343-2021	07/14/2021	PAYCHEX	\$7,470.63
PRIMARY	Electronic	344-2021	07/14/2021	GALE	\$20.14
PRIMARY	Electronic	345-2021	07/15/2021	PAYCHEX	\$1,013.56
PRIMARY	Electronic	346-2021	07/15/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$315.00
PRIMARY	Electronic	347-2021	07/15/2021	PAYCHEX	\$115.48
PRIMARY	Electronic	348-2021	07/16/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,360.53
PRIMARY	Electronic	349-2021	07/16/2021	AMERICAN ELECTRIC POWER	\$1,293.30
PRIMARY	Electronic	350-2021	07/16/2021	COLUMBIA GAS OF OHIO	\$263.05
PRIMARY	Electronic	351-2021	07/16/2021	BAKER & TAYLOR BOOKS	\$894.20
PRIMARY	Electronic	352-2021	07/16/2021	Kanopy Inc.	\$16.00
PRIMARY	Electronic	354-2021	07/16/2021	copeco	\$426.65
PRIMARY	Electronic	355-2021	07/16/2021	RENTWEAR, INC.	\$101.32
PRIMARY	Electronic	356-2021	07/16/2021	STANDARD PLUMBING AND HEATING CO	\$813.00
PRIMARY	Electronic	357-2021	07/16/2021	STANDARD PLUMBING AND HEATING CO	\$3,169.00
PRIMARY	Electronic	358-2021	07/16/2021	UNIQUE MANAGEMENT SERVICES, INC.	\$35.80
PRIMARY	Electronic	359-2021	07/16/2021	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$126.00
PRIMARY	Electronic	360-2021	07/16/2021	INDEPENDENT ELEVATOR CO., INC.	\$201.00
PRIMARY	Electronic	361-2021	07/16/2021	J & D Cleaning Service	\$1,235.00
PRIMARY	Electronic	362-2021	07/16/2021	CENTER POINT LARGE PRINT	\$25.32
PRIMARY	Electronic	363-2021	07/16/2021	Ted Fellows	\$85.00
PRIMARY	Electronic	364-2021	07/19/2021	MORNING JOURNAL	\$199.30

Cleared Payments

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	365-2021	07/19/2021	BAKER & TAYLOR BOOKS	\$194.49
PRIMARY	Electronic	366-2021	07/20/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$2,376.89
PRIMARY	Electronic	367-2021	07/16/2021	TREASURER, STATE OF OHIO	\$2.98
PRIMARY	Electronic	368-2021	07/22/2021	BAKER & TAYLOR BOOKS	\$40.93
PRIMARY	Electronic	369-2021	07/22/2021	AMAZON	\$1,317.61
PRIMARY	Electronic	370-2021	07/27/2021	CHASE CARD SERVICES	\$2,265.07
PRIMARY	Electronic	371-2021	07/27/2021	Solid Waste And Recycling	\$112.00
PRIMARY	Electronic	372-2021	07/27/2021	STANDARD PLUMBING AND HEATING CO	\$472.50
PRIMARY	Electronic	373-2021	07/27/2021	BAKER & TAYLOR BOOKS	\$298.90
PRIMARY	Electronic	374-2021	07/27/2021	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$24.75
PRIMARY	Electronic	375-2021	07/28/2021	PAYCHEX	\$7,818.08
PRIMARY	Electronic	376-2021	07/29/2021	PAYCHEX	\$1,047.41
PRIMARY	Electronic	377-2021	07/29/2021	OHIO PUBLIC EMPLOYEES DEFERRED	\$315.00
PRIMARY	Electronic	378-2021	07/29/2021	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$190.42
PRIMARY	Electronic	379-2021	07/29/2021	PAYCHEX	\$110.18
					\$44,338.82

Cleared Receipts

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

<u>Account</u>	<u>Type</u>	<u>Ticket #</u>	<u>Receipt #</u>	<u>Post Date</u>	<u>Source</u>	<u>Amount</u>
PRIMARY	Standard		70-2021	07/07/2021	CHRISTINA L. DAVIES	\$210.65
PRIMARY	Standard		71-2021	07/09/2021	CHRISTINA L. DAVIES	\$20.14
PRIMARY	Standard		72-2021	07/13/2021	STARK COUNTY AUDITOR'S OFFICE	\$60,355.83
PRIMARY	Standard		73-2021	07/14/2021	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,898.56
PRIMARY	Standard		74-2021	07/14/2021	CARROLL COUNTY AUDITOR'S OFFICE	\$16,053.96
PRIMARY	Standard		75-2021	07/14/2021	CHRISTINA L. DAVIES	\$509.05
PRIMARY	Standard		76-2021	07/14/2021	CHRISTINA L. DAVIES	\$618.70
PRIMARY	Standard		77-2021	07/16/2021	CHRISTINA L. DAVIES	\$46.60
PRIMARY	Standard		78-2021	07/22/2021	CHRISTINA L. DAVIES	\$68.00
PRIMARY	Standard		79-2021	07/27/2021	CHRISTINA L. DAVIES	\$40.70
CD012716	Interest		105-2021	07/27/2021	CD012716	\$0.89
CD042517	Interest		103-2021	07/23/2021	CD042517	\$8.85
CD050916	Interest		104-2021	07/09/2021	CD050916	\$181.66
CD072716	Interest		101-2021	07/27/2021	CD072716	\$0.88
CD080415	Interest		102-2021	07/02/2021	CD080415	\$60.84
CD082817	Interest		106-2021	07/28/2021	CD082817	\$0.89
SAVINGS	Interest		100-2021	07/30/2021	SAVINGS	\$0.90
						\$80,077.10

Cleared Adjustments

Reconciled Date 7/31/2021

Posted 8/18/2021 4:53:13 PM

<u>Account</u>	<u>Type</u>	<u>Item #</u>	<u>Post Date</u>	<u>Source or Payee</u>	<u>Amount</u>
PRIMARY	Payment Adj	378-2021	07/29/2021	AMERICAN HERITAGE LIFE INSURANCE COMPANY	-\$0.01
					<hr/> -\$0.01 <hr/>

Fund Status

As Of 7/31/2021

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	34.135%	\$392,119.65	\$228,484.83	\$163,634.82
4001	Capital Projects	65.865%	\$315,734.52	\$0.00	\$315,734.52
All Funds Total			\$707,854.17	\$228,484.83	\$479,369.34
Pooled Investments					\$125,296.06
Secondary Checking Accounts					\$271.00
Available Primary Checking Balance					\$353,802.28

Last reconciled to bank: 07/31/2021 – Total other adjusting factors: \$0.00

End

Minerva Public Library

**April, May, June, July 2021
Financial Reports**

**Submitted for August 2021
Board Meeting**

August 2021 Youth Services Report

The COSI Learning Lunchboxes brought patrons into the library the first week of August. All fifty went home with families who had at least one student in grades K-8. The space themed boxes held a workbook and supplies to complete the experiments, along with a QR code with access to videos to expand the learning. Laken revamped the Sensory SPOT to reflect the Space theme, and Sarah took the theme to the Family Fun Day where she interacted with community children and promoted the library.

The final Story Walk is out on the fence. "Over in the Desert" by Marianne Berkes features a rhyming text, facts and information about deserts around the world, and a hidden animal on each spread.

School began early with the first day on August 18. Kindergarten preview days began the 9th of August! Teachers began their requests for library visits and classroom collections. Last year less than half of the teachers scheduled visits. Hopefully, more will add the Minerva Public Library as a regular part of the school day.

Sarah and Laken are stepping forward with indoor programming. After Labor Day, Book Beginnings and Story Time will return to Wednesday mornings. Sarah's plans for September include all ages Book Bingo night and a Teen Bingo reading grid.

Statistics for July 2021:

Side Door Count: 331

MES: 23 visits/ 331

Study Rooms Use: 29

Computer Use: 53

Reference Questions: 459

Other Questions: 70

Teacher collections: 1 request /18 books

Story Time 4/149

Dog Man Club: 35

Lit Loot: 9

Book Nook: 10

Sensory SPOT: 64

Paw Patrol: 42

Take home bags Preschool: 180

Elementary: 116

Tween/teen:75

Interactive Movie kits: 12

Kathy Heller

Youth Services Manager

8/19/2021

Director's Report—August, 2021

Building and Grounds—The AC woes continue. As mentioned in the agenda, the condenser unit has gone out repeatedly. Following the power outage on 08/12, another compressor also died. The technician from Standard Plumbing was able to restart the AC remotely after the last outage, which is a feature we hoped would be available with the new control system. However, it is obvious that we're a slow race to see which comes first: cooler autumn weather or complete AC failure. Catlett's installed the touchless flush fixtures in the four public restrooms at the end of July, and I've asked them to go ahead and install the same fixtures in the two staff restrooms. This new touchless flush plumbing will be paid for with COVID relief funds. Power was out in half the building at opening on 08/12. Staff and patrons had access to the internet, but no lights in some sections, and the AC was out. I had staff close at 1:00 because the power was still not back on, and the inside temperature was going up.

Delivery Service: delivery service is still sporadic, although we have received more frequent delivery in August than in July.

Meetings: I attended the Carroll County Budget Commission hearing on 08/11; a Chamber of Commerce Board meeting on 08/18; a Zoom meeting of area library directors on 08/20; and participated in a focus group here at the library for the Minerva community planning project. The library is providing meeting space for two focus groups on 08/23 and for the Village Council retreat on 08/28.