

**Minerva Public Library
Board of Trustees**

April 25, 2024

**Monthly
Regular
Meeting Packet**

**Minerva Public Library
Board of Trustees Meeting Agenda
April 25, 2024 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley _____

Trustee: Jennifer Beard _____

Trustee: Casey Milano _____

Trustee: Rebecca Miller _____

Trustee: Sarah Repella _____

Trustee: Diane Ruff _____

Trustee: Richard Rutledge _____

Fiscal Officer: Heather Husted _____

Director: Brenda Griffith _____

Call to Order:

Adjustments to the Agenda:

Public Participation:

Minutes: Approve minutes from the March 28, 2024 Regular Board Meeting.

Ongoing Business:

Dolly Parton Imagination Library of Ohio Update – The date for our Dolly Parton Imagination Library graduation ceremony will be August 12, 2024 at 6:00 pm. We currently have 277 children registered under Minerva library. We are waiting for Stark County District Library to let us know the number of students graduating.

Fiscal Officer's Report:

Motion to Accept: Monthly financial reports for March 2024, and the Fiscal Officer's Monthly Report.

Discussion Tabled from last meeting: If the Director approves and has adequate staffing coverage for the normal library hours to allow LA11 full-time employees a reduction in

total hours for a specific period of time during the summer months to work at least 30 hours per week, but less than 40 hours being paid for only the number of hours worked. They would still be considered full-time working 30 hours so the accrual of leave would not be affected.

Discussion Tabled from last meeting: If the Director approves and has adequate staffing coverage for the normal library hours to allow LA1 part-time employees a reduction in total hours for a specific period of time during the summer months to work less than 20 hours per week and only accrue leave for actual time worked. The 20-hour employees work 3 days per week, 6 to 7 hours per day on a normal work week.

Current Revenue:

PLF Distribution: The March 2024 PLF receipts are \$47,039.73, 21.6% less than the \$59,977.91 received in March 2023. The PLF funding is providing less than the projected monthly revenue on average by more than 9%.

2024 General Revenue Net Operating Position

March Revenue =	\$ 64,415	Total Annual Revenue =	\$ 202,111
March Expense =	\$ 57,391	Total Annual Expenses =	\$ 165,384
Difference	\$ 7,024		\$ 36,727

Operating Fund Expenses as Percentage of Appropriation on February 29, 2024

<u>2024 Appropriation Current</u>	<u>2024 Expenses</u>	<u>As Percentage</u>
\$996,706	\$165,384	16.593%

New Business

Motion for Resolution 24-03-01: to approve the one-year insurance protection plan from Whitaker-Myers for \$10,207.00 from the Ohio Plan Risk Management Inc. group.

Discussion on how the proceeds from the book sale that occurs twice a year will be utilized. We believe the last motion was to use one-half of the book sale proceeds to help fund the Dolly Parton Imagination Library program. We currently have 277 Minerva students enrolled, half of the cost is covered by the state and the other half must come from libraries and fundraising which equals \$15 per child. The total current cost for Minerva students is \$4,155 which Stark County District Library is responsible for paying.

We voluntarily participate to help cover some of this cost. Usually, we send half of the total proceeds from the spring and the fall book sale to the Stark County District Library DPIL program as a donation.

Discussion on moving forward with three quotes to repair and replace the entire shingled roof on the library. The companies providing quotes include Sage Roofing from Minerva, SCI Roofing from Kensington, and Yoder Roofing from Waynesburg. All three companies are commercial roofing companies. We can use a bid process if you prefer. ORC Section 3375.41 contracts for Education – Libraries refers to Section 9.17 for updated bidding threshold amount that requires going out to bid on purchases that exceed \$75,000.

Discussion on purchasing a whole table for the 2024 Annual Dinner Meeting and Community Salute Awards that seats between 6-8 individuals at \$40 per ticket. If we want a table Sponsor marker on a table it is \$50 per table.

Discussion on installing a new water meter provided by the Village.

Discussion Tabled from last meeting: on the Compassionate Leave policy: waiting for the recommendation from the Policy Committee on any changes.

Correspondence - none

Director's Report:

Motion to Accept monthly report from the Director included in the packet.

Renewals make up more of the in-house circulation than initial checkouts. A large reason why is we now have automatic renewal up to 4 times. More patrons are using online access in conjunction with in-house selections. Total circulation was **23,524, 3.7%** below the March 2023 total circulation. This is with a new change in the formula from SEO. March 2024 door count was **6,161**, up 2.3% from March 2023 which totaled 5940.

In March 2024, **66** classrooms came to the library from the Minerva School and we went to the school classrooms for an additional **8** visits totaling **2,500** children served.

We added **133** new books to our collection and **9** new audio-visual DVD's.

Accept Financial Gifts—March 2024

Restricted Individual Contributions:

For the Summer Reading Program:

1. Summit Glove Inc.	\$ 100.00
2. Minerva Welding and Fabricating Inc.	\$ 500.00
3. Gotschall-Hutchison Funeral Home	\$ 50.00
4. Evanich Accounting & Tax LLC	\$ 50.00
5. <u>Crowl Lumber Co. Inc.</u>	<u>\$ 50.00</u>
Total	\$ 750.00

Unrestricted Individual Contributions to the General Fund: \$ 0.00

Total Restricted and Unrestricted \$ 750.00

In-kind Gifts for March 2024

134 Books donated
1 DVD's donated
29 Books on CD donated

Adjourn:

The next Regular Board Meeting will be held on May 23, 2024 at 6:30 pm in the Board Room.

**Minerva Public Library
Board of Trustees Meeting Minutes
March 28, 2024 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley _____ X _____

Trustee: Jennifer Beard _____ X _____

Trustee: Casey Milano _____ X _____

Trustee: Rebecca Miller _____ X _____

Trustee: Sarah Repella _____ X _____

Trustee: Diane Ruff _____

Trustee: Richard Rutledge _____ X _____

Fiscal Officer: Heather Husted _____ X _____

Director: Brenda Griffith _____ X _____

Call to Order:

Adjustments to the Agenda:

a few additions at the end of the agenda by the Director

Public Participation: None

Motion: Approve minutes from the February 22, 2024 Regular Board Meeting by Casey Milano, 2nd by Jennifer Beard, motion carried unanimously.

Ongoing Business:

Dolly Parton Imagination Library of Ohio Update – still considering what or if we will participate in the Touch-a-Truck event in June 2024. All libraries have been requested to hold a graduation ceremony for children reaching age 5 and who age out of the reading program. The date for our ceremony will be August 12, 2024 at 6:00 pm. We currently have 280 children registered under our library which is a 9.1% increase from last year.

Fiscal Officer’s Report:

Motion to Approve the monthly financial reports for February 2024, and the Fiscal Officer’s Monthly Report by Sarah Repella, 2nd by Richard Rutledge, motion carried unanimously.

Resolution 24-03-01: Motion to approve the renewal of our two Certificate of Deposit (CD's) held at Consumers National Bank that have matured for a 7 month period by **Richard Rutledge, 2nd by Jennifer Beard, motion carried unanimously.**

Resolution 24-03-02: Motion to approve the effective date of the promotions of Sue Barrick and Rhonda Grogg from a LAI Sub to an LAI part-time employee to be effective beginning Monday, March 4, 2024 by **Sarah Repella, 2nd by Casey Milano, motion carried unanimously.**

Motion to Confirm that only the employees attending the Friday, March 29th Staff Inservice Training will be compensated at their normal hourly rate. Employees not attending have the option to use leave if they wish.

Discussion tabled until the next meeting: If the Director approves and has adequate staffing coverage for the normal library hours to allow LA11 full-time employees a reduction in total hours for a specific period of time during the summer months to work at least 30 hours per week, but less than 40 hours being paid for only the number of hours worked. They would still be considered full-time working 30 hours so the accrual of leave would not be affected.

Discussion tabled until the next meeting: If the Director approves and has adequate staffing coverage for the normal library hours to allow LA1 part-time employees a reduction in total hours for a specific period of time during the summer months to work less than 20 hours per week and only accrue leave for actual time worked. If they only work 10 hours each week than it would take 2 weeks to reach 20 hours and their normal accrual of leave time.

Current Revenue:

PLF Distribution: The February 2024 PLF receipts are \$74,383.99, 7.9% less than the \$79,559.94 received in February 2023. The PLF funding is providing less than the projected monthly revenue on average by 8.5%.

2024 General Revenue Net Operating Position

Feb. Revenue =	\$76,746	Total Annual Revenue =	\$ 137,696
Feb. Expenses =	\$66,168	Total Annual Expenses =	\$ 107,993
Difference	\$10,578		\$ 29,703

Operating Fund Expenses as Percentage of Appropriation on February 29, 2024

<u>2024 Appropriation Current</u>	<u>2024 Expenses</u>	<u>As Percentage</u>
\$996,706	\$107,993	9.229%

New Business

Resolution 24-03-03: Motion to approve the 1/2 percent increase from the performance review increase to all hourly employees who completed their performance review effective with the pay increase beginning on March 31, 2024. **by Casey Milano, 2nd by Jennifer Beard, motion carried unanimously.**

Resolution 24-03-04: Motion to approve the landscaping and maintenance of our grounds contract with Down to Earth Lawn & Landscaping, LLC. The **estimate** for the full 2024 season is \$7,000 depending on how many times they mow and how many hours they actually spend on maintenance. This estimate is based on last year's activities at this year's rate. We will be invoiced monthly for work performed. **by Richard Rutledge, 2nd by Rebecca Miller, motion carried unanimously.**

Resolution 24-03-05: to approve payment to Independent Elevator, LLC for repair and replacement of the elevator motor March 5, 2024. The verbal estimate was between \$4k and \$6k. This did not include the service call for when the motor originally broke on February 20, 2024. The total amount of invoice 96930 for purchase of the new motor, two days of service calls preparing the elevator for the motor replacement, and the service call the day the motor went out of service totals \$6,628.00 **by Sarah Repella, 2nd by Casey Milano, motion carried unanimously.**

Resolution 24-03-06: to discard and remove from inventory the broken hazardous waste items including Minolta RP503 Microfilm Reader that previously caught fire, Magna Reader the enlarges print for viewing, and a non-inventory donated TV we used to check DVDs to see if they played appropriately, but stopped working **by Rebecca Miller, 2nd by Jennifer Beard, motion carried unanimously.**

Resolution 24-03-07: to approve payment to Stark Electronics Recycling a total amount of \$60 to pick-up and remove the hazardous electronic items discarded from inventory including a Minolta RP503 Microfilm Reader, Magna Reader, and a non-inventory donated TV **by Jennifer Beard, 2nd by Rebecca Miller, motion carried unanimously.**

Resolution 24-03-08: to approve Stark Electronics Recycling to set a metal recycling bin on our site where patrons can dispose of their broken electronic items as a library hosted electronic recycling event for a specific period of time yet to be determine **by Rebecca Miller, 2nd by Casey Milano, motion carried unanimously.**

Resolution 24-03-09: to approve the Solar Eclipse Day, April 8, 2024 as a paid day for employees with the library closed this day. The rate of pay will be the same as if they were being paid for a holiday by **Sarah Repella, 2nd by Jennifer Beard, motion carried unanimously.**

Resolution 24-03-10: to approve Director Griffith to attend the Northeast Ohio Regional Library System Ohio Notary full-day training at a cost of \$130 classroom fee on Tuesday, April 23, 2024 at Geauga County Public Library by **Richard Rutledge, 2nd by Casey Milano, motion carried unanimously.**

Discussion on the American Heart Association grant opportunity. Due to the uncertainty of internal design changes, I will be delaying this opportunity until next year to make sure there is space and that it is something we want to provide.

Passed out the current Compassionate Leave policy: waiting for the recommendation from the Policy Committee on any changes.

Discussion on future updating of job descriptions and the results of the employee survey administered to the employees.

Correspondence - none

Director's Report

Motion to Accept: monthly report from the Director included in the packet by **Rebecca Miller, 2nd by Jennifer Beard, motion carried unanimously.**

February 2024 Library Statistics: Renewals are 24% greater than in-house circulation initial checkouts. More patrons are using online access. February 2024 total circulation was **21,849, 7.3% below** February 2023. February 2024 door count was **6795, up 22.4%** from February 2023 which totaled 5552. In February 2024, 75 classrooms came to the library from the Minerva School and we went to the school classrooms for an additional 9 visits totaling 2,311 students served.

We added 310 new books to our collection and had 3 label changes.

Accept Financial Gifts—February 2024

Restricted Individual Contributions:

From Minerva Rotary Club for the Summer Reading Program	\$ 500.00
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Unrestricted Individual Contributions to the General Fund: None

\$ 0.00

Total Restricted and Unrestricted

\$ 500.00

In-kind Gifts for February 2024

54 Books donated

0 DVD's donated

19 Books on CD donated

Adjourn

The next Regular Board Meeting will be held on April 25, 2024 at 6:30 pm in the Board Room.

Roger Bartley, Board President

Date

Richard Rutledge Board Vice-President

Date

Minerva Public Library

March 2024 Financial Reports

Submitted for the April 2024 Board Meeting

**Fiscal Officer's Report
Revenue Status Report
Appropriation Status Report
Bank Reconciliation
Fund Status
Investment Listing**

Fiscal Officer's Report April 2024

1. Bank Reconciliation
 - a. Open check for Laken Underwood
 - i. \$17.69 for mileage reimbursement from 10/02/23
 - ii. \$55.42 payroll check from 02/01/24
2. Revenue Receipt Register
 - a. \$1,622.79 of interest earned in March
3. Appropriation Payment Register
 - a. Book purchases \$4,994.01
 - b. Downloadable Content \$2,019.91
 - c. Cataloging \$999.07
 - d. April's electric payment is listed in March- appears high because of this
 - e. Office Supplies \$868.38
 - f. Maintenance and Repair of Facilities (capital) \$10,988.00- new elevator motor and new door counter
4. Revenue Status (YTD 25%)
 - a. PLF is slightly behind in all three counties
 - b. Overall Revenue Status 22%
5. Appropriation Status (YTD 25%)
 - a. Programming at 45%
 - b. Adult Books 10%
 - c. Youth Books 13%
 - d. Downloadable Content 29%
 - e. Cataloging and Processing Supplies – 38% (was a large order this month)
 - f. Rents and Leases 26%- same as last month and back on track
 - g. Office Supplies 42%
 - h. Overall Appropriation Status is 16%
6. Investment Listing
 - a. Two New CD's at Consumers
 - i. \$22,337.48 4.64% 10/27/24 7 months
 - ii. \$22,588.75 4.64% 10/28/24 7 months
7. Appropriation Adjustments
 - a. \$25.00 Dues & Memberships 1000-230-510-0000 from Taxes and Assessments 1000-230-550-0000
8. Banking
 - a. Consumers Bank fees will be increasing on May 1st- appears to be reasonable amount

Revenue Receipt Register

March 2024

Account Code: 1000-190-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$0.79	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$0.79	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$0.43	C
Account Total:					\$2.01	

Account Code: 1000-240-0011

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
44-2024	03/09/2024	03/11/2024	STD	STARK COUNTY AUDITOR'S OFFICE	\$47,913.35	C
Account Total:					\$47,913.35	

Account Code: 1000-240-0012

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
42-2024	03/11/2024	03/11/2024	STD	CARROLL COUNTY AUDITOR'S OFFICE	\$12,744.41	C
Account Total:					\$12,744.41	

Account Code: 1000-240-0013

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
43-2024	03/13/2024	03/11/2024	STD	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,507.17	C
Account Total:					\$1,507.17	

Account Code: 1000-310-0311

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$12.00	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$3.60	C
Account Total:					\$15.60	

Account Code: 1000-340-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$0.10	C
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$15.30	C
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$2.00	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$45.35	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$6.90	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$28.55	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$16.12	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$13.70	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$2.40	C
45-2024	03/14/2024	03/14/2024	STD	Daily Receipts-CNB Registers	\$14.50	C
45-2024	03/14/2024	03/14/2024	STD	Daily Receipts-CNB Registers	\$10.05	C
45-2024	03/14/2024	03/14/2024	STD	Daily Receipts-CNB Registers	\$2.80	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$7.70	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$15.65	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$1.60	C
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$12.20	C
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$2.00	C
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$1.80	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$5.40	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$12.15	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$20.15	C

Revenue Receipt Register

March 2024

Account Code: 1000-340-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$4.35	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$6.10	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$5.40	C
Account Total:					<u>\$252.07</u>	

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$4.20	C
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$13.10	C
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$2.15	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$6.50	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$1.60	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$2.65	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$0.50	C
45-2024	03/14/2024	03/14/2024	STD	Daily Receipts-CNB Registers	\$0.45	C
45-2024	03/14/2024	03/14/2024	STD	Daily Receipts-CNB Registers	\$2.10	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$5.20	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$1.90	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$3.45	C
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$1.10	C
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$5.00	C
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$12.95	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$1.50	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$9.25	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$12.00	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$9.40	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$3.55	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$4.10	C
Account Total:					<u>\$102.65</u>	

Account Code: 1000-399-0398

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$17.00	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$7.00	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$1.50	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$1.50	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$12.50	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$0.40	C
45-2024	03/14/2024	03/14/2024	STD	Daily Receipts-CNB Registers	\$1.00	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$1.00	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$28.00	C
Account Total:					<u>\$69.90</u>	

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$6.30	C
40-2024	03/07/2024	03/07/2024	STD	Daily Receipts-CNB Registers	\$10.50	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$20.00	C
46-2024	03/18/2024	03/18/2024	STD	Daily Receipts-CNB Registers	\$19.59	C

Revenue Receipt Register

March 2024

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
47-2024	03/21/2024	03/21/2024	STD	Daily Receipts-CNB Registers	\$0.10	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$40.00	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$7.10	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$1.40	C
49-2024	03/28/2024	03/28/2024	STD	Daily Receipts-CNB Registers	\$48.84	C
Account Total:					<u>\$153.83</u>	

Account Code: 1000-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
51-2024	03/29/2024	04/01/2024	INT	Money Mark	\$476.70	C
52-2024	03/28/2024	04/01/2024	INT	CD082817	\$72.03	C
53-2024	03/25/2024	04/01/2024	INT	CD042517	\$8.67	C
54-2024	03/27/2024	04/01/2024	INT	CD072716	\$71.23	C
55-2024	03/29/2024	04/01/2024	INT	Hunt. MM	\$189.18	C
Account Total:					<u>\$817.81</u>	

Account Code: 1000-820-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2024	03/04/2024	03/04/2024	STD	Daily Receipts-CNB Registers	\$12.21	C
41-2024	03/11/2024	03/11/2024	STD	Daily Receipts-CNB Registers	\$12.21	C
48-2024	03/25/2024	03/25/2024	STD	Daily Receipts-CNB Registers	\$6.57	C
Account Total:					<u>\$30.99</u>	

Account Code: 4001-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
51-2024	03/29/2024	04/01/2024	INT	Money Mark	\$576.27	C
55-2024	03/29/2024	04/01/2024	INT	Hunt. MM	\$228.71	C
Account Total:					<u>\$804.98</u>	
Report Total:					<u>\$64,414.77</u>	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Revenue Status

By Fund

As Of 3/31/2024

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$25.00	\$4.46	\$20.54	17.840%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$633,240.00	\$150,893.69	\$482,346.31	23.829%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$168,434.00	\$40,136.02	\$128,297.98	23.829%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$19,919.00	\$4,746.52	\$15,172.48	23.829%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$350.00	\$128.74	\$221.26	36.783%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$200.00	\$0.00	\$200.00	0.000%
1000-310-0314	Patron Fines and Lost Item Income{LOST CARD FEE}	\$0.00	\$0.00	\$0.00	0.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$1,750.00	\$567.52	\$1,182.48	32.430%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$1,500.00	\$279.55	\$1,220.45	18.637%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$500.00	\$175.00	\$325.00	35.000%
1000-611-0000	Restricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,500.00	\$500.00	\$1,000.00	33.333%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$4,000.00	\$200.93	\$3,799.07	5.023%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-690-0000	Other - Contributions, Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$6,000.00	\$2,208.12	\$3,791.88	36.802%
1000-820-0000	Sale of Supplies for Resale	\$100.00	\$68.54	\$31.46	68.540%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$50.00	\$0.00	\$50.00	0.000%
1000-871-0000	Refunds for Overpayment	\$1,500.00	\$0.00	\$1,500.00	0.000%
1000-872-0000	Insurance Reimbursements	\$500.00	\$7.68	\$492.32	1.536%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

By Fund

As Of 3/31/2024

Fund 1000 Sub-Total: \$839,568.00 \$199,916.77 \$639,651.23 23.812%

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
4001-651-2024	Unrestricted Contributions - Individuals{Egile Estate Donat}	\$0.00	\$0.00	\$0.00	0.000%
4001-701-0000	Interest or Dividends on Investments	\$0.00	\$2,194.05	-\$2,194.05	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$50,000.00	\$0.00	\$50,000.00	0.000%
Fund 4001 Sub-Total:		\$50,000.00	\$2,194.05	\$47,805.95	4.388%
Report Total:		\$889,568.00	\$202,110.82	\$687,457.18	22.720%

Bank Reconciliation

Reconciled Date 3/31/2024

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Prior UAN Balance:		\$1,052,393.11
Receipts:	+	\$64,548.07
Payments:	-	\$57,524.23
Adjustments:	+	\$0.00
Current UAN Balance as of 03/31/2024:		\$1,059,416.95
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 03/31/2024:		<u>\$1,059,416.95</u>
Entered Bank Balances as of 03/31/2024:		\$1,072,698.14
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$13,281.19
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 03/31/2024:		<u>\$1,059,416.95</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 03/31/2024.

There are no outstanding adjustments as of 03/31/2024.

Bank Balances

Reconciled Date 3/31/2024

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Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$82,055.84	\$95,479.34	\$95,479.34	\$0.00
Secondary	CHANGE AMT		\$117.50	\$109.20	\$109.20	\$0.00
Secondary	PETTYCASH2		\$70.00	\$70.00	\$70.00	\$0.00
Investment	CD042517		\$21,824.66	\$21,833.33	\$21,833.33	\$0.00
Investment	CD072716		\$22,266.25	\$22,337.48	\$22,337.48	\$0.00
Investment	CD082817		\$22,516.72	\$22,588.75	\$22,588.75	\$0.00
Investment	CDAR-HUNT		\$75,013.46	\$75,013.46	\$75,013.46	\$0.00
Investment	Hunt. MM		\$164,463.57	\$164,876.46	\$164,876.46	\$0.00
Investment	Money Mark		\$669,337.15	\$670,390.12	\$670,390.12	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			\$1,057,665.15	\$1,072,698.14	\$1,072,698.14	\$0.00

Outstanding Payments

Reconciled Date 3/31/2024

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	288-2024	03/18/2024	CLEAN - N - GREEN	\$85.00
PRIMARY	Electronic	291-2024	03/21/2024	INDEPENDENT ELEVATOR CO., INC.	\$6,628.00
PRIMARY	Electronic	292-2024	03/28/2024	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	293-2024	03/28/2024	Ohio Department of Taxation	\$527.93
PRIMARY	Electronic	294-2024	03/28/2024	RITA	\$400.40
PRIMARY	Electronic	296-2024	03/28/2024	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$270.00
PRIMARY	Electronic	297-2024	03/21/2024	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$1,977.76
PRIMARY	Electronic	298-2024	03/25/2024	PC CoPilot	\$725.00
PRIMARY	Electronic	299-2024	03/25/2024	AMAZON	\$150.47
PRIMARY	Electronic	300-2024	03/25/2024	AMAZON	\$34.98
PRIMARY	Electronic	301-2024	03/28/2024	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	303-2024	03/28/2024	AMERICAN ELECTRIC POWER	\$1,695.67
PRIMARY	Electronic	304-2024	03/28/2024	LOVELESS EXTERMINATING	\$120.00
PRIMARY	Electronic	305-2024	03/28/2024	AMAZON	\$32.99
PRIMARY	Electronic	306-2024	03/28/2024	AMAZON	\$9.68
PRIMARY	Electronic	307-2024	03/28/2024	AMAZON	\$26.27
PRIMARY	Electronic	308-2024	03/28/2024	AMAZON	\$82.99
PRIMARY	Electronic	309-2024	03/28/2024	Solid Waste And Recycling	\$120.00
PRIMARY	Electronic	582-2023	10/02/2023	Laken Underwood	\$17.69
PRIMARY	Warrant	7007	02/01/2024	Laken Underwood	\$55.42
PRIMARY	Warrant	7008	03/21/2024	MINERVA AREA CHAMBER OF COMMERCE	\$150.00
					\$13,281.19

Cleared Payments

Reconciled Date 3/31/2024

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	190-2024	02/22/2024	LOVELESS EXTERMINATING	\$120.00
PRIMARY	Electronic	191-2024	02/22/2024	AMAZON	\$199.38
PRIMARY	Electronic	192-2024	02/22/2024	PC CoPilot	\$725.00
PRIMARY	Electronic	193-2024	02/22/2024	AMAZON	\$13.79
PRIMARY	Electronic	199-2024	02/22/2024	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$270.00
PRIMARY	Electronic	200-2024	02/22/2024	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$1,977.76
PRIMARY	Electronic	201-2024	03/18/2024	AMERICAN ELECTRIC POWER	\$1,647.89
PRIMARY	Electronic	202-2024	02/22/2024	AMAZON	\$40.70
PRIMARY	Electronic	204-2024	02/26/2024	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	205-2024	02/29/2024	WATER AND SEWER DEPT.	\$142.28
PRIMARY	Electronic	206-2024	02/29/2024	House Cleaning Genie	\$96.80
PRIMARY	Electronic	207-2024	02/29/2024	RENTWEAR, INC.	\$107.16
PRIMARY	Electronic	208-2024	02/29/2024	AMAZON	\$45.12
PRIMARY	Electronic	209-2024	02/29/2024	Solid Waste And Recycling	\$120.00
PRIMARY	Electronic	210-2024	02/29/2024	Zoobean	\$1,210.00
PRIMARY	Electronic	212-2024	03/07/2024	Coral B Abel	\$114.96
PRIMARY	Electronic	213-2024	03/07/2024	Jennifer Baker	\$374.30
PRIMARY	Electronic	214-2024	03/07/2024	Sue E Barrick	\$186.60
PRIMARY	Electronic	215-2024	03/07/2024	Jennifer Bates	\$1,370.26
PRIMARY	Electronic	216-2024	03/07/2024	Eli Benzel	\$315.35
PRIMARY	Electronic	217-2024	03/07/2024	Dianne Ferrell	\$431.95
PRIMARY	Electronic	218-2024	03/07/2024	Brenda A Griffith	\$2,038.28
PRIMARY	Electronic	219-2024	03/07/2024	Rhonda Grogg	\$272.75
PRIMARY	Electronic	220-2024	03/07/2024	Heather Husted	\$908.90
PRIMARY	Electronic	221-2024	03/07/2024	Donna Kohler	\$450.37
PRIMARY	Electronic	222-2024	03/07/2024	Lisa Lutes	\$573.09
PRIMARY	Electronic	223-2024	03/07/2024	Jersey Moss	\$338.91
PRIMARY	Electronic	224-2024	03/07/2024	Tabatha R Peterson	\$160.27
PRIMARY	Electronic	225-2024	03/07/2024	Kendra Selby	\$809.78
PRIMARY	Electronic	226-2024	03/07/2024	Payton S Selby	\$133.97
PRIMARY	Electronic	227-2024	03/07/2024	Anne Tokos	\$79.61
PRIMARY	Electronic	228-2024	03/07/2024	Laken Underwood	\$931.52
PRIMARY	Electronic	229-2024	03/07/2024	Nicole Weber	\$1,272.05
PRIMARY	Electronic	231-2024	03/07/2024	Tabatha R Peterson	\$43.49

Cleared Payments

Reconciled Date 3/31/2024

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	233-2024	03/04/2024	dray home repair	\$755.02
PRIMARY	Electronic	241-2024	03/08/2024	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	242-2024	03/07/2024	MIDWEST TAPE	\$1,990.21
PRIMARY	Electronic	243-2024	03/07/2024	SAND ROCK MINERAL WATER CO.	\$17.00
PRIMARY	Electronic	244-2024	03/07/2024	AMAZON	\$19.99
PRIMARY	Electronic	245-2024	03/07/2024	AMAZON	\$81.79
PRIMARY	Electronic	246-2024	03/07/2024	Kanopy Inc.	\$29.70
PRIMARY	Electronic	247-2024	03/07/2024	COLUMBIA GAS OF OHIO	\$584.03
PRIMARY	Electronic	248-2024	03/07/2024	NATURESCAPES	\$315.00
PRIMARY	Electronic	249-2024	03/11/2024	AMAZON	\$210.41
PRIMARY	Electronic	250-2024	03/11/2024	AMAZON	\$105.13
PRIMARY	Electronic	251-2024	03/11/2024	FIRST COMMUNICATIONS	\$717.20
PRIMARY	Electronic	253-2024	03/11/2024	KISHMAN'S IGA	\$36.07
PRIMARY	Electronic	254-2024	03/11/2024	UNIQUE MANAGEMENT SERVICES, INC.	\$78.80
PRIMARY	Electronic	255-2024	03/11/2024	AMAZON	\$116.91
PRIMARY	Electronic	256-2024	03/11/2024	AMAZON	\$218.29
PRIMARY	Electronic	257-2024	03/11/2024	AMAZON	\$201.22
PRIMARY	Electronic	258-2024	03/11/2024	STANDARD PLUMBING AND HEATING CO	\$1,707.50
PRIMARY	Electronic	259-2024	03/14/2024	Sensource	\$4,360.00
PRIMARY	Electronic	260-2024	03/14/2024	MINERVA AREA CHAMBER OF COMMERCE	\$120.00
PRIMARY	Electronic	261-2024	03/14/2024	INDEPENDENT ELEVATOR CO., INC.	\$231.00
PRIMARY	Electronic	262-2024	03/14/2024	TRINITY DOOR	\$383.00
PRIMARY	Electronic	263-2024	03/14/2024	AMAZON	\$94.98
PRIMARY	Electronic	264-2024	03/14/2024	AMAZON	\$93.50
PRIMARY	Electronic	265-2024	03/14/2024	AMAZON	\$86.26
PRIMARY	Electronic	266-2024	03/14/2024	AMAZON	\$176.93
PRIMARY	Electronic	267-2024	03/14/2024	BAKER & TAYLOR BOOKS	\$4,364.09
PRIMARY	Electronic	268-2024	03/15/2024	STARK ELECTRONICS RECYLING	\$60.00
PRIMARY	Electronic	269-2024	03/21/2024	Coral B Abel	\$229.67
PRIMARY	Electronic	270-2024	03/21/2024	Jennifer Baker	\$374.30
PRIMARY	Electronic	271-2024	03/21/2024	Sue E Barrick	\$305.59
PRIMARY	Electronic	272-2024	03/21/2024	Jennifer Bates	\$1,124.08
PRIMARY	Electronic	273-2024	03/21/2024	Eli Benzel	\$419.79

Cleared Payments

Reconciled Date 3/31/2024

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	274-2024	03/21/2024	Dianne Ferrell	\$272.57
PRIMARY	Electronic	275-2024	03/21/2024	Brenda A Griffith	\$1,822.10
PRIMARY	Electronic	276-2024	03/21/2024	Rhonda Grogg	\$469.56
PRIMARY	Electronic	277-2024	03/21/2024	Heather Husted	\$656.28
PRIMARY	Electronic	278-2024	03/21/2024	Donna Kohler	\$409.23
PRIMARY	Electronic	279-2024	03/21/2024	Lisa Lutes	\$593.67
PRIMARY	Electronic	280-2024	03/21/2024	Jersey Moss	\$353.18
PRIMARY	Electronic	281-2024	03/21/2024	Kendra Selby	\$809.78
PRIMARY	Electronic	282-2024	03/21/2024	Payton S Selby	\$229.42
PRIMARY	Electronic	283-2024	03/21/2024	Anne Tokos	\$85.10
PRIMARY	Electronic	284-2024	03/21/2024	Laken Underwood	\$931.51
PRIMARY	Electronic	285-2024	03/21/2024	Nicole Weber	\$1,025.86
PRIMARY	Electronic	287-2024	03/18/2024	Sedgwick	\$290.00
PRIMARY	Electronic	289-2024	03/18/2024	AMAZON	\$29.95
PRIMARY	Electronic	290-2024	03/18/2024	CONSUMERS NATIONAL BANK	\$1,448.31
PRIMARY	Electronic	295-2024	03/28/2024	EFTPS	\$2,485.20
PRIMARY	Electronic	302-2024	03/28/2024	QUILL CORPORATION	\$109.47
PRIMARY	Electronic	332-2024	03/29/2024	CONSUMERS NATIONAL BANK	\$20.00
PRIMARY	Electronic	333-2024	03/29/2024	CONSUMERS NATIONAL BANK	\$25.00
PRIMARY	Electronic	334-2024	03/01/2024	CONSUMERS NATIONAL BANK	\$2.10
PRIMARY	Electronic	336-2024	03/15/2024	HUNTINGTON	\$5.00
PRIMARY	Electronic	337-2024	03/01/2024	CONSUMERS NATIONAL BANK	\$7.80
PRIMARY	Chk Transfer		03/14/2024	Transfer-PRIMARY to PETTYCASH2	\$25.00
PRIMARY	Chk Transfer		03/18/2024	Transfer-PRIMARY to PETTYCASH2	\$20.00
PRIMARY	Chk Transfer		03/21/2024	Transfer-PRIMARY to PETTYCASH2	\$15.00
CHANGE AMT	Chk Transfer		03/07/2024	Transfer-CHANGE AMT to PRIMARY	\$8.30
PETTYCASH2	Chk Transfer		03/15/2024	Transfer-PETTYCASH2 to PRIMARY	\$60.00
Hunt. MM	Inv Transfer		03/15/2024	Transfer From Investment Hunt. MM	\$5.00
					\$49,515.08

Cleared Receipts

Reconciled Date 3/31/2024

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Account	Type	Ticket #	Receipt #	Post Date	Source	Amount
PRIMARY	Standard		37-2024	03/04/2024	Daily Receipts-CNB Registers	\$85.15
PRIMARY	Standard		40-2024	03/07/2024	Daily Receipts-CNB Registers	\$109.40
PRIMARY	Standard		44-2024	03/09/2024	STARK COUNTY AUDITOR'S OFFICE	\$47,913.35
PRIMARY	Standard		41-2024	03/11/2024	Daily Receipts-CNB Registers	\$61.27
PRIMARY	Standard		42-2024	03/11/2024	CARROLL COUNTY AUDITOR'S OFFICE	\$12,744.41
PRIMARY	Standard		43-2024	03/13/2024	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,507.17
PRIMARY	Standard		45-2024	03/14/2024	Daily Receipts-CNB Registers	\$30.90
PRIMARY	Standard		46-2024	03/18/2024	Daily Receipts-CNB Registers	\$75.09
PRIMARY	Standard		47-2024	03/21/2024	Daily Receipts-CNB Registers	\$34.95
PRIMARY	Standard		48-2024	03/25/2024	Daily Receipts-CNB Registers	\$124.95
PRIMARY	Standard		49-2024	03/28/2024	Daily Receipts-CNB Registers	\$105.34
PRIMARY	Chk Transfer			03/07/2024	Transfer-CHANGE AMT to PRIMARY	\$8.30
PRIMARY	Chk Transfer			03/15/2024	Transfer-PETTYCASH2 to PRIMARY	\$60.00
PRIMARY	Inv Transfer			03/15/2024	Transfer From Investment Hunt. MM	\$5.00
PETTYCASH2	Chk Transfer			03/14/2024	Transfer-PRIMARY to PETTYCASH2	\$25.00
PETTYCASH2	Chk Transfer			03/18/2024	Transfer-PRIMARY to PETTYCASH2	\$20.00
PETTYCASH2	Chk Transfer			03/21/2024	Transfer-PRIMARY to PETTYCASH2	\$15.00
CD042517	Interest		53-2024	03/25/2024	CD042517	\$8.67
CD072716	Interest		54-2024	03/27/2024	CD072716	\$71.23
CD082817	Interest		52-2024	03/28/2024	CD082817	\$72.03
Hunt. MM	Interest		55-2024	03/29/2024	Hunt. MM	\$417.89
Money Mark	Interest		51-2024	03/29/2024	Money Mark	\$1,052.97
						\$64,548.07

Appropriation Status

By Fund
As Of 3/31/2024

Fund: General
Pooled Balance: \$422,265.75
Non-Pooled Balance: \$66,759.56
Total Cash Balance: \$489,025.31

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$99,200.00	\$716.30	\$22,363.70	\$76,120.00	22.544%
1000-110-110-0002	D Salaries(MANAGERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0003	D Salaries(NON-PROFESSIONALS)	\$0.00	\$0.00	\$262,200.00	\$1,589.51	\$49,514.08	\$211,096.41	18.884%
1000-110-110-0004	D Salaries(SUBSTITUTES)	\$0.00	\$0.00	\$41,000.00	\$309.07	\$9,682.99	\$31,007.94	23.617%
1000-110-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$8,000.00	\$27.50	\$547.50	\$7,425.00	6.844%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$55,000.00	\$0.00	\$7,580.32	\$47,419.68	13.782%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$6,000.00	\$0.00	\$1,184.24	\$4,815.76	19.737%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$50,000.00	\$16,134.54	\$3,865.46	\$30,000.00	7.731%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$1,000.00	\$337.50	\$112.50	\$550.00	11.250%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,370.00	\$750.00	\$304.00	\$316.00	22.190%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$6,000.00	\$0.00	\$2,009.99	\$3,990.01	33.500%
1000-110-300-2017	Purchased and Contracted Services(RESTRI DOLLY PARTON LIBRA)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.000%
1000-110-300-2019	Purchased and Contracted Services(Mental Health FA grant pr)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.000%
1000-110-390-0391	Other - Purchased and Contracted Services(Gunder Fund)	\$0.00	\$0.00	\$2,165.00	\$0.00	\$0.00	\$2,165.00	0.000%
1000-110-390-0392	Other - Purchased and Contracted Services(Powell Fund)	\$0.00	\$0.00	\$2,301.00	\$0.00	\$0.00	\$2,301.00	0.000%
1000-110-450-0015	Supplies(PROGRAMING SUPPLIES)	\$0.00	\$0.00	\$8,000.00	\$1,361.40	\$3,638.60	\$3,000.00	45.483%
1000-110-450-2023	Supplies(Youth Anonymous Donation 1/22)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-451-0007	General Administrative Supplies(OFFICE SUPPLIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries(NON-PROFESSIONALS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0000	Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0109	Books and Pamphlets(Donation Adult Books-Moserj)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets(ADULT DEPT. BOOKS)	\$0.00	\$0.00	\$24,000.00	\$15,415.32	\$2,584.68	\$6,000.00	10.770%
1000-120-411-2000	Books and Pamphlets(YOUTH DEPT. BOOKS)	\$0.00	\$0.00	\$20,000.00	\$12,310.30	\$2,689.70	\$5,000.00	13.449%
1000-120-411-2022	Books and Pamphlets(Eagle Adult Books Fund)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,000.00	\$1,430.59	\$3,569.41	\$2,000.00	50.992%

Report reflects selected information.

Appropriation Status

UAN v2024.2

As Of 3/31/2024

By Fund

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-413-1006	Audiovisual Materials(Audiovisual Materials ADULT)	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
1000-120-413-1007	Audiovisual Materials(DOWNLOADABLE CONTENT)	\$0.00	\$0.00	\$28,000.00	\$16,788.41	\$8,211.59	\$3,000.00	29.327%
1000-120-413-2004	Audiovisual Materials(YOUTH CDs)	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
1000-120-413-2006	Audiovisual Materials(Audiovisual Materials YOUTH)	\$0.00	\$0.00	\$5,000.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
1000-120-459-0008	Other - Supplies(CATALOGING & PROCESSING SUPPL.)	\$0.00	\$0.00	\$3,500.00	\$2,144.96	\$1,355.04	\$0.00	38.715%
1000-210-110-0005	D Salaries(SERVICE WORKERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-210-321-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$9,000.00	\$6,832.79	\$2,167.21	\$0.00	24.080%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$46,250.00	\$37,123.73	\$9,126.27	\$0.00	19.732%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$1,650.00	\$880.00	\$420.00	\$350.00	25.455%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$35,950.00	\$19,393.30	\$4,306.70	\$12,250.00	11.980%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$25,000.00	\$18,329.79	\$6,670.21	\$0.00	26.881%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$557.72	\$142.28	\$0.00	20.326%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$13,000.00	\$10,866.72	\$2,133.28	\$0.00	16.410%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$5,000.00	\$4,804.56	\$195.44	\$0.00	3.909%
1000-230-110-0001	D Salaries(ADMINISTRATIVE SALARIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	0.00%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	0.00%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00	\$0.00	0.00%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1000-230-325-0009	Advertising(LEGAL ADS & PUBLICATIONS)	\$0.00	\$0.00	\$50.00	\$25.50	\$24.50	\$0.00	49.000%
1000-230-325-0010	Advertising(EMPLOYEE VACANCY ADS)	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
1000-230-329-0000	Other - Communications, Printing and Publicity	\$0.00	\$0.00	\$800.00	\$668.00	\$132.00	\$0.00	16.500%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$11,000.00	\$668.00	\$168.00	\$10,832.00	1.527%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$6,100.00	\$4,451.91	\$1,608.09	\$40.00	26.362%
1000-230-371-0000	Auditing Services	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,100.00	\$3,100.00	\$0.00	\$0.00	0.00%

Report reflects selected information.

Appropriation Status

By Fund

As Of 3/31/2024

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$14,900.00	\$14,673.45	\$226.55	\$0.00	1.520%
1000-230-390-0014	Other - Purchased and Contracted Services(COMPUTER SVCS & I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies(OFFICE SUPPLIES)	\$0.00	\$0.00	\$4,000.00	\$1,287.05	\$1,712.95	\$1,000.00	42.824%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	0.000%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$22,526.00	\$18,050.32	\$4,475.68	\$0.00	19.869%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$125.00	\$0.00	\$2.00	\$123.00	1.600%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$124.00	\$0.00	\$0.00	\$124.00	0.000%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other(Information Technology)	\$0.00	\$0.00	\$4,000.00	\$3,074.10	\$925.90	\$0.00	23.148%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.000%
1000-930-930-0000	Contingencies	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
1000-990-990-2020	Other - Other Financing Uses(Covid 19 Grant Expense)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	General Fund Total:	\$0.00	\$0.00	\$916,706.00	\$223,554.34	\$153,650.86	\$539,500.80	16.761%

Fund: Capital Projects
 Pooled Balance: \$495,378.18
 Non-Pooled Balance: \$75,013.46
 Total Cash Balance: \$570,391.64

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$0.00	\$0.00	\$45,000.00	\$0.00	\$10,988.00	\$34,012.00	24.418%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
4001-760-720-2021	Land Improvement(McConnell Fund)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-740-2024	Building Improvements(Egile Estate Donation)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$30,000.00	\$19,355.00	\$744.98	\$9,900.02	2.483%
4001-760-750-2021	Furniture and Equipment(McConnell Fund)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	Capital Projects Fund Total:	\$0.00	\$0.00	\$80,000.00	\$19,355.00	\$11,732.98	\$48,912.02	14.665%
	Report Total:	\$0.00	\$0.00	\$996,706.00	\$242,909.34	\$165,383.84	\$588,412.82	16.593%

Report reflects selected information.

Fund Status

As Of 3/31/2024

<u>Fund Number</u>	<u>Fund Name</u>	<u>% of Total Pooled</u>	<u>Fund Balance</u>	<u>Investments (Non-Pooled)</u>	<u>Checking & Pooled Investments (Pooled)</u>
1000	General	46.016%	\$489,025.31	\$66,759.56	\$422,265.75
4001	Capital Projects	53.984%	\$570,391.64	\$75,013.46	\$495,378.18
All Funds Total			\$1,059,416.95	\$141,773.02	\$917,643.93
Pooled Investments					\$835,266.58
Secondary Checking Accounts					\$179.20
Available Primary Checking Balance					\$82,198.15

Last reconciled to bank: 03/31/2024 – Total other adjusting factors: \$0.00

Investment Listing

System Year 2024

Account Name	Description	Current Value	Interest Rate	Year to Date Interest	Total Interest	Purchased Date	Maturity Date	Closed Date	Closing Price
CD042517	CONSUMERS 0106524019 25 month CD exp	\$21,833.33	0.50%	\$27.20	\$1,308.87	04/25/2017	03/25/2025		
CD072716	CONSUMERS 0106125341 exp 10/27/2024	\$22,337.48	4.64%	\$222.75	\$2,159.74	03/27/2024	10/27/2024		
CD082817	CONSUMERS 0106774145 CD 10/28/24	\$22,588.75	4.64%	\$225.25	\$1,841.69	03/28/2024	10/28/2024		
CDAR-HUNT	CDAR HUNTINGTON 5.2%	\$75,013.46	5.20%	\$0.00	\$0.00	08/10/2023	08/08/2024		
Hunt. MM	Huntington Money Market	\$164,876.46	3.00%	\$1,223.78	\$3,033.89	08/01/2023	08/01/2053		
Money Mark	Money Market Consumers	\$670,390.12	2.00%	\$2,703.19	\$8,424.59	05/04/2023	05/04/2073		
STAR OHIO	STATE TREASURY ASSET RESERVE OF OH	\$0.00	0.04%	\$0.00	\$270,672.85	01/01/1999	12/31/2099		
		<u>\$977,039.60</u>		<u>\$4,402.17</u>	<u>\$287,441.63</u>				

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Payment Register
 March 2024

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-110-0001 Salaries(ADMINISTRATIVE SALARIES)}						
218-2024	EP	03/07/2024	03/04/2024	Brenda A Griffith	\$2,038.28	C
220-2024	EP	03/07/2024	03/04/2024	Heather Husted	908.90	C
275-2024	EP	03/21/2024	03/18/2024	Brenda A Griffith	1,822.10	C
277-2024	EP	03/21/2024	03/18/2024	Heather Husted	656.28	C
293-2024	EW	03/28/2024	03/21/2024	Ohio Department of Taxation	258.80	O
294-2024	EW	03/28/2024	03/21/2024	RITA	113.88	O
295-2024	EW	03/28/2024	03/21/2024	EFTPS	1,078.36	C
296-2024	EW	03/28/2024	03/21/2024	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	170.00	O
Account Total:					<u>\$7,046.60</u>	
Account Code: 1000-110-110-0003 Salaries(NON-PROFESSIONALS)}						
213-2024	EP	03/07/2024	03/04/2024	Jennifer Baker	\$374.30	C
214-2024	EP	03/07/2024	03/04/2024	Sue E Barrick	186.60	C
215-2024	EP	03/07/2024	03/04/2024	Jennifer Bates	1,370.26	C
217-2024	EP	03/07/2024	03/04/2024	Dianne Ferrell	431.95	C
219-2024	EP	03/07/2024	03/04/2024	Rhonda Grogg	186.30	C
221-2024	EP	03/07/2024	03/04/2024	Donna Kohler	450.37	C
222-2024	EP	03/07/2024	03/04/2024	Lisa Lutes	573.09	C
224-2024	EP	03/07/2024	03/04/2024	Tabatha R Peterson	160.27	C
225-2024	EP	03/07/2024	03/04/2024	Kendra Selby	809.78	C
228-2024	EP	03/07/2024	03/04/2024	Laken Underwood	931.52	C
229-2024	EP	03/07/2024	03/04/2024	Nicole Weber	1,272.05	C
231-2024	EP	03/07/2024	03/04/2024	Tabatha R Peterson	43.49	C
241-2024	EW	03/08/2024	03/04/2024	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
214-2024	EP	03/14/2024	03/14/2024	Sue E Barrick	-186.60	C
219-2024	EP	03/14/2024	03/14/2024	Rhonda Grogg	-186.30	C
270-2024	EP	03/21/2024	03/18/2024	Jennifer Baker	374.30	C
271-2024	EP	03/21/2024	03/18/2024	Sue E Barrick	305.59	C
272-2024	EP	03/21/2024	03/18/2024	Jennifer Bates	1,124.08	C
274-2024	EP	03/21/2024	03/18/2024	Dianne Ferrell	272.57	C
276-2024	EP	03/21/2024	03/18/2024	Rhonda Grogg	318.84	C
278-2024	EP	03/21/2024	03/18/2024	Donna Kohler	409.23	C
279-2024	EP	03/21/2024	03/18/2024	Lisa Lutes	593.67	C
281-2024	EP	03/21/2024	03/18/2024	Kendra Selby	809.78	C
284-2024	EP	03/21/2024	03/18/2024	Laken Underwood	931.51	C
285-2024	EP	03/21/2024	03/18/2024	Nicole Weber	1,025.86	C
297-2024	CH	03/21/2024	03/21/2024	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENT	626.52	O
292-2024	EW	03/28/2024	03/21/2024	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	O
293-2024	EW	03/28/2024	03/21/2024	Ohio Department of Taxation	249.46	O

Appropriation Payment Register

March 2024

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
294-2024	EW	03/28/2024	03/21/2024	RITA	236.04	O
295-2024	EW	03/28/2024	03/21/2024	EFTPS	970.98	C
296-2024	EW	03/28/2024	03/21/2024	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	100.00	O
301-2024	EW	03/28/2024	03/28/2024	AMERICAN HERITAGE LIFE INSURANCE COMPANY	130.94	O
Account Total:					<u>\$14,976.45</u>	
Account Code: 1000-110-110-0004 Salaries{SUBSTITUTES}						
212-2024	EP	03/07/2024	03/04/2024	Coral B Abel	\$114.96	C
216-2024	EP	03/07/2024	03/04/2024	Eli Benzel	315.35	C
223-2024	EP	03/07/2024	03/04/2024	Jersey Moss	338.91	C
226-2024	EP	03/07/2024	03/04/2024	Payton S Selby	133.97	C
227-2024	EP	03/07/2024	03/04/2024	Anne Tokos	79.61	C
214-2024	EP	03/14/2024	03/14/2024	Sue E Barrick	186.60	C
219-2024	EP	03/14/2024	03/14/2024	Rhonda Grogg	186.30	C
269-2024	EP	03/21/2024	03/18/2024	Coral B Abel	229.67	C
273-2024	EP	03/21/2024	03/18/2024	Eli Benzel	419.79	C
280-2024	EP	03/21/2024	03/18/2024	Jersey Moss	353.18	C
282-2024	EP	03/21/2024	03/18/2024	Payton S Selby	229.42	C
283-2024	EP	03/21/2024	03/18/2024	Anne Tokos	85.10	C
293-2024	EW	03/28/2024	03/21/2024	Ohio Department of Taxation	17.46	O
294-2024	EW	03/28/2024	03/21/2024	RITA	46.35	O
295-2024	EW	03/28/2024	03/21/2024	EFTPS	44.81	C
Account Total:					<u>\$2,781.48</u>	
Account Code: 1000-110-110-0005 Salaries{SERVICE WORKERS}						
219-2024	EP	03/07/2024	03/04/2024	Rhonda Grogg	\$86.45	C
276-2024	EP	03/21/2024	03/18/2024	Rhonda Grogg	150.72	C
293-2024	EW	03/28/2024	03/21/2024	Ohio Department of Taxation	2.21	O
294-2024	EW	03/28/2024	03/21/2024	RITA	4.13	O
295-2024	EW	03/28/2024	03/21/2024	EFTPS	3.99	C
Account Total:					<u>\$247.50</u>	
Account Code: 1000-110-213-0000 Medicare						
295-2024	EW	03/28/2024	03/21/2024	EFTPS	\$387.06	C
Account Total:					<u>\$387.06</u>	
Account Code: 1000-110-221-0000 Medical / Hospitalization Insurance						
297-2024	CH	03/21/2024	03/21/2024	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$1,313.74	O
Account Total:					<u>\$1,313.74</u>	
Account Code: 1000-110-222-0000 Life Insurance						
297-2024	CH	03/21/2024	03/21/2024	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$37.50	O
Account Total:					<u>\$37.50</u>	

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Payment Register
 March 2024

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-225-0000 Workers' Compensation						
287-2024	CH	03/18/2024	03/18/2024	Sedgwick	\$290.00	C
					Account Total:	<u>\$290.00</u>
Account Code: 1000-110-450-0015 Supplies(PROGRAMING SUPPLIES)						
244-2024	CH	03/07/2024	03/07/2024	AMAZON	\$19.99	C
253-2024	CH	03/11/2024	03/11/2024	KISHMAN'S IGA	36.07	C
255-2024	CH	03/11/2024	03/11/2024	AMAZON	116.91	C
163-2024	CH	03/14/2024	03/14/2024	Consumers Credit Card	-3.75	C
266-2024	CH	03/14/2024	03/14/2024	AMAZON	176.93	C
290-2024	CH	03/18/2024	03/18/2024	CONSUMERS NATIONAL BANK	255.29	C
300-2024	CH	03/25/2024	03/25/2024	AMAZON	34.98	O
					Account Total:	<u>\$636.42</u>
Account Code: 1000-120-411-1000 Books and Pamphlets(ADULT DEPT. BOOKS)						
257-2024	CH	03/11/2024	03/11/2024	AMAZON	\$201.22	C
267-2024	CH	03/14/2024	03/14/2024	BAKER & TAYLOR BOOKS	2,383.46	C
					Account Total:	<u>\$2,584.68</u>
Account Code: 1000-120-411-2000 Books and Pamphlets(YOUTH DEPT. BOOKS)						
249-2024	CH	03/11/2024	03/11/2024	AMAZON	\$210.41	C
256-2024	CH	03/11/2024	03/11/2024	AMAZON	218.29	C
267-2024	CH	03/14/2024	03/14/2024	BAKER & TAYLOR BOOKS	1,980.63	C
					Account Total:	<u>\$2,409.33</u>
Account Code: 1000-120-413-1007 Audiovisual Materials(DOWNLOADABLE CONTENT)						
242-2024	CH	03/07/2024	03/07/2024	MIDWEST TAPE	\$1,990.21	C
246-2024	CH	03/07/2024	03/07/2024	Kanopy Inc.	29.70	C
					Account Total:	<u>\$2,019.91</u>
Account Code: 1000-120-459-0008 Other - Supplies(CATALOGING & PROCESSING SUPPL.)						
290-2024	CH	03/18/2024	03/18/2024	CONSUMERS NATIONAL BANK	\$999.07	C
					Account Total:	<u>\$999.07</u>
Account Code: 1000-210-321-0000 Telephone						
251-2024	CH	03/11/2024	03/11/2024	FIRST COMMUNICATIONS	\$717.20	C
239-2024	CH	03/12/2024	03/04/2024	FIRST COMMUNICATIONS	722.60	V
239-2024	CH	03/12/2024	03/04/2024	FIRST COMMUNICATIONS	-722.60	V
					Account Total:	<u>\$717.20</u>
Account Code: 1000-210-332-0000 Maintenance and Repair on Equipment						
233-2024	CH	03/04/2024	03/04/2024	dray home repair	\$755.02	C
258-2024	CH	03/11/2024	03/11/2024	STANDARD PLUMBING AND HEATING CO	1,707.50	C
261-2024	CH	03/14/2024	03/14/2024	INDEPENDENT ELEVATOR CO., INC.	231.00	C
262-2024	CH	03/14/2024	03/14/2024	TRINITY DOOR	383.00	C

Appropriation Payment Register

March 2024

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
298-2024	CH	03/25/2024	03/25/2024	PC CoPilot	725.00	O
					Account Total:	<u>\$3,801.52</u>
Account Code: 1000-210-334-0000 Trash Removal						
268-2024	CH	03/15/2024	03/18/2024	STARK ELECTRONICS RECYLING	\$60.00	C
309-2024	CH	03/28/2024	03/28/2024	Solid Waste And Recycling	120.00	O
					Account Total:	<u>\$180.00</u>
Account Code: 1000-210-339-0000 Other - Property Maint. Repair & Security Svc						
245-2024	CH	03/07/2024	03/07/2024	AMAZON	\$81.79	C
248-2024	CH	03/07/2024	03/07/2024	NATURESCAPES	315.00	C
163-2024	CH	03/14/2024	03/14/2024	Consumers Credit Card	3.75	C
288-2024	CH	03/18/2024	03/18/2024	CLEAN - N - GREEN	85.00	O
290-2024	CH	03/18/2024	03/18/2024	CONSUMERS NATIONAL BANK	63.27	C
304-2024	CH	03/28/2024	03/28/2024	LOVELESS EXTERMINATING	120.00	O
					Account Total:	<u>\$668.81</u>
Account Code: 1000-210-361-0000 Electricity						
201-2024	CH	03/18/2024	02/22/2024	AMERICAN ELECTRIC POWER	\$1,647.89	C
303-2024	CH	03/28/2024	03/28/2024	AMERICAN ELECTRIC POWER	1,695.67	O
					Account Total:	<u>\$3,343.56</u>
Account Code: 1000-210-363-0000 Natural Gas						
247-2024	CH	03/07/2024	03/07/2024	COLUMBIA GAS OF OHIO	\$584.03	C
					Account Total:	<u>\$584.03</u>
Account Code: 1000-210-452-0000 Property Maintenance/Repair Supplies & Parts						
243-2024	CH	03/07/2024	03/07/2024	SAND ROCK MINERAL WATER CO.	\$17.00	C
306-2024	CH	03/28/2024	03/28/2024	AMAZON	9.68	O
307-2024	CH	03/28/2024	03/28/2024	AMAZON	26.27	O
308-2024	CH	03/28/2024	03/28/2024	AMAZON	82.99	O
					Account Total:	<u>\$135.94</u>
Account Code: 1000-230-329-0000 Other - Communications,Printing and Publicity						
260-2024	CH	03/14/2024	03/14/2024	MINERVA AREA CHAMBER OF COMMERCE	\$120.00	C
290-2024	CH	03/18/2024	03/18/2024	CONSUMERS NATIONAL BANK	12.00	C
					Account Total:	<u>\$132.00</u>
Account Code: 1000-230-351-0000 Rents and Leases						
252-2024	CH	03/11/2024	03/11/2024	copeco	\$493.35	V
252-2024	CH	03/14/2024	03/14/2024	copeco	-493.35	V
					Account Total:	<u>\$0.00</u>
Account Code: 1000-230-390-0000 Other - Purchased and Contracted Services						
254-2024	CH	03/11/2024	03/11/2024	UNIQUE MANAGEMENT SERVICES, INC.	\$78.80	C
					Account Total:	<u>\$78.80</u>

MINERVA PUBLIC LIBRARY, STARK COUNTY
Appropriation Payment Register
 March 2024

4/1/2024 3:21:58 PM
 UAN v2024.2

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-230-451-0007 General Administrative Supplies(OFFICE SUPPLIES)						
334-2024	CH	03/01/2024	04/01/2024	CONSUMERS NATIONAL BANK	\$2.10	C
337-2024	CH	03/01/2024	04/01/2024	CONSUMERS NATIONAL BANK	7.80	C
250-2024	CH	03/11/2024	03/11/2024	AMAZON	105.13	C
263-2024	CH	03/14/2024	03/14/2024	AMAZON	94.98	C
264-2024	CH	03/14/2024	03/14/2024	AMAZON	93.50	C
265-2024	CH	03/14/2024	03/14/2024	AMAZON	86.26	C
336-2024	CH	03/15/2024	04/01/2024	HUNTINGTON	5.00	C
289-2024	CH	03/18/2024	03/18/2024	AMAZON	29.95	C
290-2024	CH	03/18/2024	03/18/2024	CONSUMERS NATIONAL BANK	105.73	C
299-2024	CH	03/25/2024	03/25/2024	AMAZON	150.47	O
302-2024	CH	03/28/2024	03/28/2024	QUILL CORPORATION	109.47	C
305-2024	CH	03/28/2024	03/28/2024	AMAZON	32.99	O
235-2024	CH	03/29/2024	03/04/2024	CONSUMERS NATIONAL BANK	25.00	V
235-2024	CH	03/29/2024	03/04/2024	CONSUMERS NATIONAL BANK	-25.00	V
332-2024	CH	03/29/2024	04/01/2024	CONSUMERS NATIONAL BANK	20.00	C
333-2024	CH	03/29/2024	04/01/2024	CONSUMERS NATIONAL BANK	25.00	C
Account Total:					<u>\$868.38</u>	
Account Code: 1000-230-510-0000 Dues and Memberships						
7008	AW	03/21/2024	03/21/2024	MINERVA AREA CHAMBER OF COMMERCE	\$150.00	O
Account Total:					<u>\$150.00</u>	
Account Code: 1000-230-590-0511 Other - Other(Information Technology)						
290-2024	CH	03/18/2024	03/18/2024	CONSUMERS NATIONAL BANK	\$12.95	C
Account Total:					<u>\$12.95</u>	
Account Code: 4001-760-331-0000 Maintenance and Repair on Facilities						
259-2024	CH	03/14/2024	03/14/2024	Sensource	\$4,360.00	C
291-2024	CH	03/21/2024	03/21/2024	INDEPENDENT ELEVATOR CO., INC.	6,628.00	O
Account Total:					<u>\$10,988.00</u>	
Report Total:					<u>\$57,390.93</u>	

Type: AM – Accounting Manual Warrant, AW – Accounting Warrant, IM – Investment Manual Warrant, IW – Investment Warrant, PM – Payroll Manual Warrant, PR – Payroll Warrant, RW – Reduction of Receipt Warrant, SW – Skipped Warrant, WH – Withholding Warrant, WS – Special Warrant, POS ADJ – Positive Adjustment, NEG ADJ – Negative Adjustment, POS REAL – Positive Reallocation, NEG REAL – Negative, CH - Account Charge, MR - Memo Receipt

Status: C – Cleared, O – Outstanding, V – Voided, B - Batch

End

Minerva Public Library

**March 2024
Financial Reports**

**Submitted for April 2024
Board Meeting**

Director's Report—April, 2024

Building and Grounds— Dray Home Repair Co. BJ replaced the piece of fascia on the outside of the Fireside Reading Room that the wind blew off. He also cut wood to make shelving in the Fireside Reading Room where we needed a few more shelves. This summer, we will stain the new wood to match the rest of the room.

We now have the Library Design 8 tables, 30 red stacking chairs, 10 gray chairs with rolling casters from Library Design Associates Inc. totaling \$19,355. The tables did not have the correct legs so they could not be put together. We are waiting on the company to return with the table legs.

Met with the accounting manager from Standard Heating and Plumbing to go over our agreement and future relationship. He will be reviewing our account and emailing me information.

The buzzer and intercom on the back school entrance door is not working. Ray Electric was in and indicated that the system is so old it cannot be repaired, but will need to be replaced. Waiting on an estimate for the replacement part.

Discussion on improving the front side of building from the sidewalk entrance towards the road, adding a sidewalk and removing some hedge.

Projects—The art teacher at Minerva Public School, Kaila Bigler is now working on having students help paint the wall murals while in art class at the school. They will be mounted to on each side of the stairs representing characters from books and fairytales as you transcend to the lower level. Our only expense is the actual cost for the supplies. The youth department created a list of potential characters for this project.

Meetings— Brenda attended the Ohio Attorney General Sunshine Laws Training on April 3, 2024 via webinar. This training included the Public Records Act, HR, FERPA, exempted records, redacting, litigation, records management, Open Meeting Act, minutes, executive session and the Sunshine Law.

Brenda attended the Minerva Chamber of Commerce monthly meeting on Wednesday, March 20th held at the Lincoln House and the April 17th meeting at the Minerva School Administrative Building.

We held a Gardening and Raised Garden Beds demonstration Monday, April 15th presented by Sandy Trushel from the Carroll County Ohio State University Extension office. We had 22 people in attendance for this event.

Summer Reading Program: Brenda applied for incentive coupons from several vendors promoted through the state reading program. We will use these coupons as awards for the summer reading program. The youth department would like to end the summer reading program with a swimming event at the local pool due to the summer reading program focus on adventure.

We are working on setting up Beanstack. We now have two administrators of this software, Kendra Selby and Jennifer Bates. Kendra is designing the youth side and Jennifer will be designing the adult side as well as providing the IT guidance. Our deadline for making this program operational is May 24th.

The March 29th Staff in-service day was a great success. We had 10 staff attend the CPR/AED training at the fire station. We then returned to the library and held our staff meeting over a carry-in lunch. Each department gave a report on current projects as well as future projects for the summer. We went over the employee survey, job description updates, professional development. The police department said we did not need training for pepper spray, but they now recommend we do not store it in the library. We finished around 4 pm

Youth— The March side door count for students from the Minerva School was **888 students**. We provided **8 classroom** visits to the school totaling **220 children**. We provided **33 Teacher** book collections for a total of **1,665 books** to the Minerva Schools. We provided the Minerva YMCA with **1 classroom** visit totaling **16 children**. The sensory room had **405 children** using it in March. The Storytime class met **3** times in March for a total of 82 children attending. Book Beginnings met **3** times in March for a total of **92 children**. The Community Game/Video room had **275 children** in attendance in March. We held **2 kids** craft days with 25 in attendance.

Adults— The in-person adult craft class held at 10:30 am on the second Tuesday of each month for April had **6 adults** in-person attendance. Registration is required and is usually attended by seniors.

The Take-It and Make-It craft usually had reached the maximum number of registrations allowed. We disbursed **21** craft kits based on the amount of supplies

we have and includes directions on how to make your craft. Registration is required. This program will be ending in July 2024.

General— The computers were signed out for use **796** times in March. Study rooms were utilized **128** times. The staff answered **1,524** reference questions which is a **54%** increase from 2023. The staff answered **314** general questions in March which is a **44%** increase from 2023.

Library—Minerva High School Art teacher, Jan Clark led a Sip and Paint night on April 18th. Patrons donated \$20 each to cover some of the supply cost. We provided snacks, non-alcoholic beverages, and cupcakes. Registrations was limited to 30 individuals and we had 30 individuals attend. The artist fee is \$290 and we will pay this out of our Powell revenue fund.

We scheduled an afternoon Tea Party on Saturday, May 18th from 10:00 am until noon. We will have an informational session on the history of an English Tea, local speakers on the subject matter, as well as present several books available on this subject matter. Registration is required.

Section 9.17 | Competitive bidding threshold amount.

Ohio Revised Code / General Provisions / Chapter 9 Miscellaneous

Effective: October 3, 2023 **Latest Legislation:** House Bill 33 - 135th General Assembly

(A) The amount for purposes of a provision of the Revised Code that references this section shall be as follows:

(1) Beginning on the effective date of this section through calendar year 2024, seventy-five thousand dollars;

(2) For each calendar year thereafter, the amount for the previous calendar year increased by three per cent as determined and published by the director of commerce.

Last updated September 13, 2023 at 12:10 PM

Available Versions of this Section

October 3, 2023 – Enacted by House Bill 33 - 135th General Assembly

Section 3375.41 | Contracts over \$50,000 to require bidding procedure.

Ohio Revised Code / Title 33 Education-Libraries / Chapter 3375 Libraries

Effective: October 3, 2023 Latest Legislation: House Bill 33 - 135th General Assembly

When a board of library trustees appointed pursuant to section [3375.06](#), [3375.10](#), [3375.12](#), [3375.15](#), [3375.22](#), or [3375.30](#) of the Revised Code determines to construct, demolish, alter, repair, or reconstruct a library or make any improvements or repairs, the cost of which will exceed the amount specified in section [9.17](#) of the Revised Code, except in cases of urgent necessity or for the security and protection of library property, it shall proceed as follows:

(A) The board shall advertise for a period of two weeks for sealed bids in a newspaper of general circulation in the district or as provided in section [7.16](#) of the Revised Code. If no newspaper has a general circulation in the district, the board shall post the advertisement in three public places in the district. The advertisement shall be entered in full by the fiscal officer on the record of proceedings of the board.

(B) The sealed bids shall be filed with the fiscal officer by twelve noon of the last day stated in the advertisement.

(C) The sealed bids shall be opened at the next meeting of the board, shall be publicly read by the fiscal officer, and shall be entered in full on the records of the board; provided that the board, by resolution, may provide for the public opening and reading of the bids by the fiscal officer, immediately after the time for their filing has expired, at the usual place of meeting of the board, and for the tabulation of the bids and a report of the tabulation to the board at its next meeting.

(D) Each sealed bid shall contain the name of every person interested in it and shall meet the requirements of section [153.54](#) of the Revised Code.

(E) When both labor and materials are embraced in the work bid for, the board may require that each be separately stated in the sealed bid, with their price, or may require that bids be submitted without the separation.

(F) None but the lowest responsible bid shall be accepted. The board may reject all the bids or accept any bid for both labor and material for the improvement or repair that is the lowest in the aggregate.

(G) The contract shall be between the board and the bidders. The board shall pay the contract price for the work in cash at the times and in the amounts as provided by sections [153.12](#), [153.13](#), and [153.14](#) of the Revised Code.

(H) When two or more bids are equal, in whole or in part, and are lower than any others, either may be accepted, but in no case shall the work be divided between these bidders.

(I) When there is reason to believe there is collusion or combination among the bidders, the bids of those concerned in the collusion or combination shall be rejected.

(J) No project subject to this section shall be divided into component parts, separate projects, or items of work in order to avoid the requirements of this section.

Last updated September 22, 2023 at 2:11 PM

Available Versions of this Section

June 26, 2012 – Senate Bill 321 - 129th General Assembly

October 3, 2023 – Amended by House Bill 33 - 135th General Assembly

Whitaker-Myers Group - Woo

3524 Commerce Parkway
 Wooster, OH 44691

Minerva Public Library
 677 Lynnwood Drive
 Minerva, OH 44657

Customer	Minerva Public Library
Acct #	18386
Date	03/20/2024
Customer Service	Joel Bender Allison Brown
Page	1 of 1

Payment Information	
Invoice Summary	\$ 10,207.00
Payment Amount	
Payment for:	Invoice#689299
	10000142PKGOHP18



Customer: Minerva Public Library

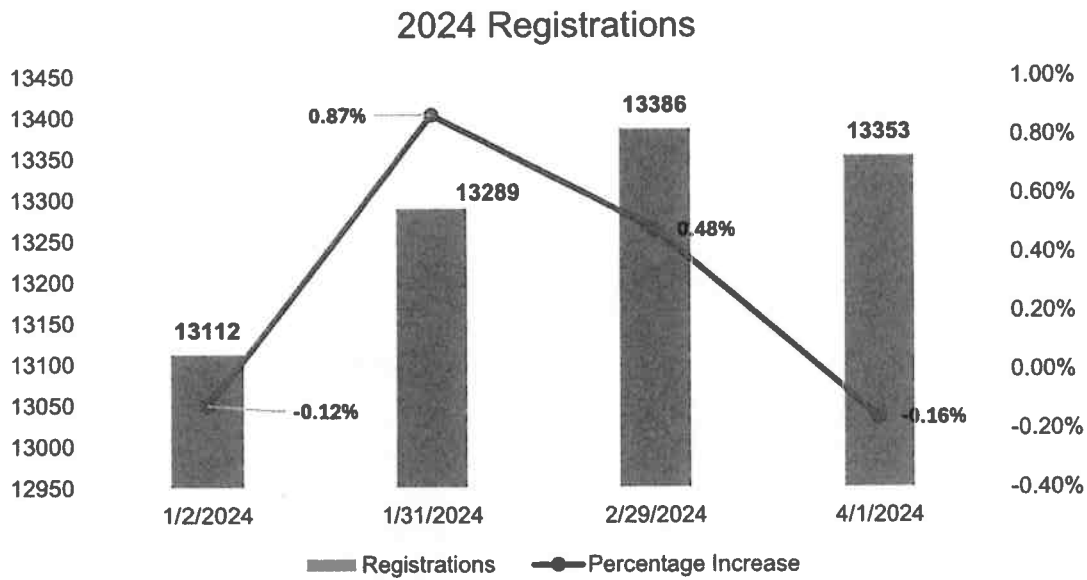
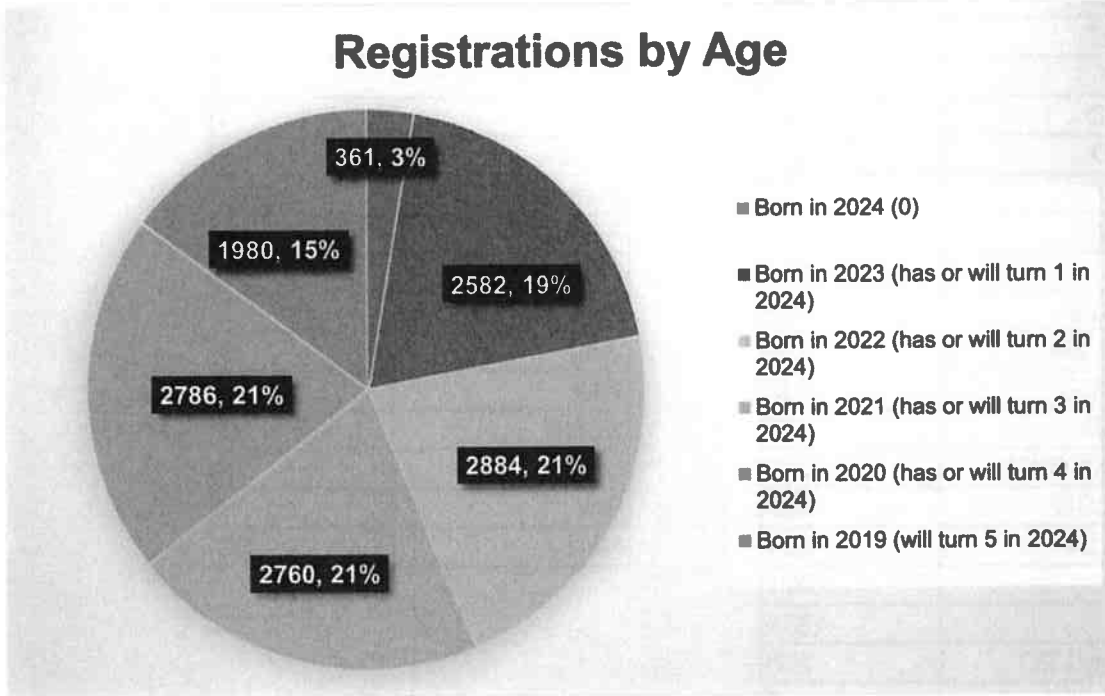
invoice	Effective	Transaction	Description	Amount
689299	04/01/2024	Renew policy	Policy #10000142PKGOHP18 04/01/2024-04/01/2025 HYLANT GROUP / Ohio Plan Risk Management, Inc Commercial Package Renewal Advantage Credit	11,377.00 -1,170.00
				Total
				\$ 10,207.00

Whitaker-Myers Group - Woo
 3524 Commerce Parkway
 Wooster, OH 44691

(330)345-5000

Date
03/20/2024

Stark County Imagination Library Monthly Report - 4.01.24

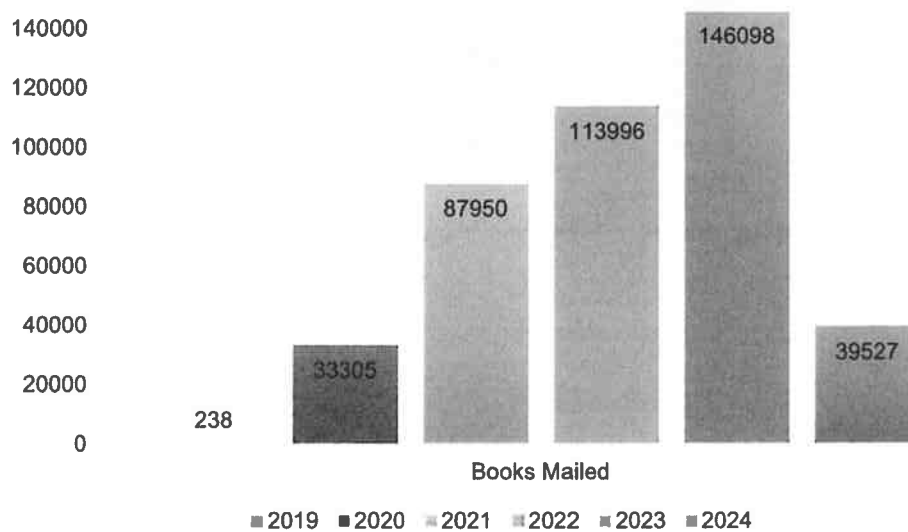


Stark County Imagination Library Monthly Report - 4.01.24

School District	Registrations
Alliance CSD	846
Brown LSD	6
Canton CSD	2281
Canton LSD	441
Fairless LSD	413
Jackson LSD	1337
Lake LSD	670
Louisville CSD	705
Marlington LSD	439
Massillon CSD	1103
Minerva LSD	277
North Canton CSD	1013
Northwest LSD	333
Osnaburg LSD	224
Perry LSD	1071
Plain LSD	1595
Sandy Valley LSD	258
Southeast LSD	7
Tuscarawas Valley LSD	17
Tuslaw LSD	317
Total Registered	13353
Eligible Population	20211
Percent Registered	66.07%

Partner Affiliation	Registrations
Help Me Grow	30
Eastgate Center	6
Thrive	1
YWCA	19
Aultman	2782
ACH	26
ShIPLEY Clinic	60
Diaper Bank	3
JRC	23
P&P	0
SCHD	25
SPARK	12
GW	7
Mercy	383

Books Mailed by Year





Brenda Griffith <minervadirector@gmail.com>

Annual dinner gold sponsorship commitments due by Friday, March 22

3 messages

Denise Freeland <denise.freeland@minervachamber.org>
To: Denise Freeland <denise.freeland@minervachamber.org>

Mon, Mar 18, 2024 at 1:12 PM

Dear Chamber members,

Please remember that **Gold Sponsor** commitments for our **2024 annual dinner and Community Salute Awards** are due by this **Friday, March 22**.

The dinner is set for **Wednesday, May 8**, at the Minerva Community Building, and we are excited to announce that our speaker this year will be **Lydia Mihalik, director of the Ohio Department of Development**, a state agency committed to empowering communities to succeed by investing in the people, places, and businesses of Ohio. Mark your calendar now for this event and watch for details on entree choices and the cost to attend to follow soon. Please see the bottom of this message for sponsorship opportunities.

Prior to her appointment by Governor Mike DeWine in 2019, Director Mihalik served as the 55th mayor of the City of Findlay. Her vision and leadership led to the revitalization of the city's downtown, attracting new job creators from around the world, and Findlay being recognized by Site Selector Magazine as the top micropolitan in the nation for economic development and job creation every year since 2013.

Director Mihalik is putting that experience to work for Gov. DeWine and Lt. Governor Jon Husted to make Ohio the best place to live, learn, work, and visit. Under her leadership, the DOD is bringing public- and private-sector partners together to accomplish the administration's priorities to build a thriving economy, invest in small, minority, and disadvantaged businesses, prepare communities for the future, improve broadband access, and expand the skills of our workforce.

Director Mihalik earned her bachelor's degree in political science from the University of Findlay and received an honorary doctorate in public service from the University of Rio Grande. She serves as chair of both the Ohio Tax Credit Authority and Third Frontier Commission, as well as co-chair of the Governor's Expo 2050 Task Force. She is also a member of the Governor's Executive Workforce Board, Ohio Exposition Commission, Broadband Expansion Authority, Ohio Economic Development Association Board of Directors, and SMART Columbus Board of Directors.

Sponsorship opportunities for the annual dinner are available. Sponsorship levels and their benefits are:

Gold - \$250

Name listed on the invitation, which is sent to all Chamber members, as well as other area officials and dignitaries,

Name listed on the sponsor board at the dinner,

Name listed in press releases,

Acknowledgement on the Roxy Theatre marquee,

Name listed in The Chamber Courier newsletter,

Name announced at the dinner,

Includes table sponsorship

Silver - \$150

Name listed on the sponsor board at the dinner,
Name listed in press release,
Name listed in The Chamber Courier newsletter,
Includes table sponsorship

Table - \$50

Name and logo posted on a table
Name listed in The Chamber Courier newsletter

Please notify the Chamber office of Gold sponsorships by March 22; Silver sponsorships by April 12; and Table sponsorships by May 3.

Sincerely,
Denise Freeland
Executive Director
Minerva Area Chamber of Commerce and Economic Development

Brenda Griffith <minervadirector@gmail.com>
To: Denise Freeland <denise.freeland@minervachamber.org>

Wed, Apr 17, 2024 at 4:25 PM

Hello Denise,

Do you have a price for a whole table sponsorship for the Library? Does the sponsorship not include the seats at the table? How many seats are at one table? If I wanted to bring guests to fill a whole table what would that price be?

Thanks,

Brenda A. Griffith, Director
Minerva Public Library
677 Lynnwood Dr.
Minerva OH 44657
330-868-4101
www.minervalibrary.info

[Quoted text hidden]

Denise Freeland <denise.freeland@minervachamber.org>
To: Brenda Griffith <minervadirector@gmail.com>

Thu, Apr 18, 2024 at 1:24 PM

Hi Brenda,

A table sponsorship is \$50 and just includes a table tent with the sponsor's name and logo on it on one of the tables at the dinner. None of our sponsorships include any dinners. The tables seat 6-8 people - I think 6 is comfortable, but they can hold 8. It would be \$40 per person for however many people you would like to seat at your table.

Let me know if you have other questions.

Thanks,
Denise

From: Brenda Griffith <minervadirector@gmail.com>
Sent: Wednesday, April 17, 2024 4:25 PM
To: Denise Freeland <denise.freeland@minervachamber.org>
Subject: Re: Annual dinner gold sponsorship commitments due by Friday, March 22

[Quoted text hidden]